

**NEW OPERATING AND/OR DEGREE-GRANTING AUTHORITY  
FOR INDEPENDENT INSTITUTIONS**

**Submitted for:** Action.

**Summary:** The Illinois Board of Higher Education has responsibility for administration of "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010). Under these statutes, new independent institutions, institutions planning to operate at a new location including a location outside the higher education region of original operating authority, and out-of-state institutions planning to operate in Illinois for the first time are required to obtain authorization to operate. These institutions also are required to obtain authorization for each new degree program.

**Action Requested:** That the Illinois Board of Higher Education approve the recommendations to grant operating and/or degree-granting authority to the following institutions:

Christian Brothers University (Operating only)

Fairleigh Dickinson University (Operating only)

Greenville College (Out-of-Region authority)

- Bachelor of Science in Early Childhood Education in the Central Region
- Bachelor of Science in Elementary Education in the Central Region
- Bachelor of Science in Special Education in the Central Region
- Master of Arts in Teaching in the Central Region
- Master of Arts in Education in the Central Region

Lewis University (Out-of-Region authority)

- Master of Science in Nursing in the Fox Valley Region
- Master of Science in Information Security in the West Suburban Region

McKendree University (Out-of-Region authority)

- Bachelor of Business Administration in Business Administration – AiM in the South Metropolitan Region
- Master of Business Administration in the South Metropolitan Region
- Master of Arts in Education – Teacher Leadership in the South Metropolitan Region
- Master of Arts in Education – Administration and Leadership in the South Metropolitan Region

Pacific College of Oriental Medicine (Out-of-Region authority)

- Bachelor of Science in Asian Holistic Health and Massage in the Chicago Region and the North Suburban Region

Saint Xavier University (Out-of-Region authority)

- Bachelor of Arts in Professional Studies in the South Metropolitan Region
- Master of Arts in Education in Reading in the North Suburban Region, the Fox Valley Region, and the West Suburban Region
- Master of Arts in Education in Multicategorical Special Education in the North Suburban Region, the Fox Valley Region, the West Suburban Region, and the South Metropolitan Region

The Institute of Catholic Thought School of Theology (operating)

- Master of Theological Studies in the Prairie Region
- Master of Arts in Theology in the Prairie Region
- Graduate Certificate in Catholic Theology in the Prairie Region

STATE OF ILLINOIS  
BOARD OF HIGHER EDUCATION

**NEW OPERATING AND/OR DEGREE-GRANTING AUTHORITY  
FOR INDEPENDENT INSTITUTIONS**

The Illinois Board of Higher Education (IBHE) has responsibility for administration of "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010). Under these statutes, new independent institutions, institutions planning to operate at a new location including a new off-campus site, and out-of-state institutions planning to operate in Illinois for the first time are required to obtain authorization to operate. These institutions also are required to obtain authorization for each new degree program.

Applications for new operating and degree-granting authority submitted by independent Illinois institutions and out-of-state institutions are reviewed by the staff. Recommendations are developed by applying criteria for operating and/or degree-granting authority, which are defined in the rules adopted for administration of the statutes and Board policies on assessment of student learning and specialized accreditation requirements for student licensure. These criteria encompass educational objectives, institution and degree titles, curricula, facilities, faculty and administrator qualifications, student policies, publications, records, compliance with pertinent laws, and fiscal stability. Staff recommendations are based on analyses of application materials, responses to questions, and site visits. Out-of-region sites are defined as sites located within an IBHE approval region other than the region within which an institution's original operating authority was granted. There are ten IBHE approval regions; each is coterminous with a block of community college districts. Approval to operate within a new approval region entitles an institution to operate throughout the region, and not solely at the site at which the institution initially applied.

This item includes recommendations to grant operating and/or degree-granting authority to eight institutions.

**Christian Brothers University**  
**650 East Parkway South**  
**Memphis, TN 38104**  
**President: Brother Vincent Malham, FSC**

**Institutional Accreditation:** Christian Brothers University is accredited through the Southern Association of Colleges and Schools.

**Background.** Christian Brothers University, a non-profit, LaSallian Catholic institution located in Memphis, Tennessee, requests authorization to operate through a partnership with Lewis University in Romeoville, Illinois to offer an on-line degree to be granted under authority in Tennessee. The Master's of Science in Engineering Management program is focused on developing a leader that would create a link between engineering and management. The University anticipates Illinois enrollments in the Master of Science in Engineering Management of 15 in the first year, 20 in the second year, and eventually leveling off at 40 students.

Christian Brothers College was founded in 1871 by members of the Institute of the Brothers of Christian Schools, a Roman Catholic religious teaching congregation. Christian Brothers University is one of the seven LaSallian colleges and universities in the United States. Although the curriculum will be delivered in an on-line format, Lewis University's campus in Romeoville, Illinois will provide support services for the proposed program.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives for the degree program must be consistent with what the degree program title(s) implies.*

*Criterion 1030.60(a)(2) provides that the requested degree program shall be congruent with the purpose, goals, objectives and mission of the institution.*

The proposed cooperation with Lewis University is consistent with Christian Brothers University's mission as a private, Catholic, comprehensive university committed to preparing all students in the LaSallian tradition through educational opportunities in the arts, business, engineering, the sciences, and teacher education.

### **Curriculum and Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

### **Admission Requirements**

The program in cooperation with Lewis University is an extension of the current program offered on the University's Memphis campus and shares faculty, curriculum, and program requirements. Candidates must have earned a bachelor's degree or its equivalent from an accredited U.S. college or university or from a foreign institution of acceptable standing. Applicants must submit official transcripts of previous academic credits, two letters of recommendation from former teachers or immediate supervisors, a completed Graduate Engineering Application Form, a current resume, a personal statement, and minimum Graduate Record Examination (GRE) scores of 1,000 on combined verbal and quantitative exams. Foreign applicants must submit TOEFL scores if English is not their native language or was not the language of instruction for their baccalaureate degree.

### **Curriculum**

The Department of Graduate Engineering offers the Master of Science in Engineering Management. The program is designed for engineers and other technical professionals who are interested in management positions. The program builds upon bachelor degree preparation in engineering and other technical disciplines by combining the technical expertise developed in engineering, mathematics, and the quantitative sciences with the concepts of management to prepare individuals to successfully address supervisory and managerial needs in a technological environment.

The Master of Science in Engineering Management program requires students complete 33 semester credit hours, including a 24-credit core, six hours of electives, and a three-credit thesis.

## Assessment of Student Learning Outcomes

The Director of Graduate Engineering will conduct continuous evaluation and measurement of instructional performance and the effectiveness of the program through skills and knowledge examinations. The student's Master's Committee will assess total program performance and knowledge base through the thesis defense.

## Program Assessment

Program assessment will incorporate continuous student and faculty feedback, student course feedback, annual student satisfaction surveys, faculty annual self-assessments, and a review by the Online Programs Committee. All components of the online classes will be recorded and may also be saved in WebCT to provide documentation for evaluations by students and faculty.

## **Facilities (space, equipment, instructional materials)**

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.*

The program offered in cooperation with Lewis University will be offered entirely online. No additional instructional facilities or space will be required on the Lewis University campus. Christian Brothers University has identified adequate instructional and technological resources through its Memphis campus to offer the proposed program.

Students enrolled in the online program will have full access to Christian Brothers University's Plough Library's online resources. Christian Brothers has developed library agreements with Lewis University to ensure student success in the program. Students will have appropriate training in the use of online technologies

## **Faculty and Staff**

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

Christian Brothers University and Lewis University have developed agreements and have policies in place ensuring that all academic professionals possess the appropriate training, credentials, and other related qualifications to provide online instruction. Christian Brothers University has devoted three staff positions to providing additional resources in support of their online programs: Assistant Director of Graduate Engineering, Director of Distance Learning, and Distance Education Coordinator. Lewis University staff will be assisting in recruitment of students for the program.

## **Fiscal and Personnel Resources**

*Criterion 1030.60(a)(7) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.*

Christian Brothers University has projected an enrollment of 20 students in Fall of 2008, 30 in Fall of 2009, and 40 in Fall of 2010 for the cooperative program. Funding for the program will be through tuition and fees. Christian Brothers University will pay Lewis University 10 percent of the tuition income from students enrolled in the online cohort program.

The proposed delivery of the Master of Science in Engineering Management through cooperation with Lewis University is consistent with the delivery of existing programs offered by Christian Brothers University. Christian Brothers University has submitted fiscal plans indicating tuition revenue will exceed operating expenditures within the first year of operations for this degree program.

## **Accreditation/Licensure**

The University's Chemical Engineering, Civil Engineering, Electrical Engineering, and Mechanical Engineering programs are accredited by the Engineering Accreditation Commission of Accreditation Board for Engineering and Technology.

## **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

The Christian Brothers University catalog, website, and publicity materials provide accurate information regarding the University's policies, admissions procedures, tuition, fees, and refund policies. The material provided on the cooperative online program is in keeping with the other programs offered by the University. The material identifies objectives, course requirements, and statements about accreditation and limitations on the transferability of earned credits to other institutions.

**Staff Conclusion.** The staff concludes that Christian Brothers University meets the criteria in Sections 1030.30 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010), and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

**Fairleigh Dickinson University**  
**1000 River Rd.**  
**Teaneck, NJ 07666**  
**President: Michael J. Adams**

**Institutional Accreditation:** Fairleigh Dickinson University is accredited through the Middle States Association of Colleges and Schools.

**Background.** Fairleigh Dickinson University is seeking authorization to operate in the Chicago Region. Founded in 1942, Fairleigh Dickinson University is a private, non-profit, university with its home campus in New Jersey. Fairleigh Dickinson has several campuses, including Wroxton College acquired from Trinity College, Oxford University and a new facility in Vancouver, British Columbia. Fairleigh Dickinson University offers over 100 degree programs at the associate, baccalaureate, master's and doctoral levels. The University's combined fall 2006 enrollment was over 12,000 students.

The University offers a postdoctoral Master of Science in Clinical Psychopharmacology program for practicing psychologists. Although classified at the master's level, this program is designed to provide training in clinical psychopharmacology to licensed psychologists. Therefore, this program is available only at the postdoctoral level. This program has been approved by the New Jersey Commission on Higher Education. The program is primarily delivered in a distance education format, but requires two days of face-to-face contact at the end of each semester. For the convenience of students in Illinois, operating authority is being sought so that students in the program will be able to attend sessions in Chicago rather than having to travel to New Jersey. The program degree will be granted through the University's New Jersey campus. The program anticipates serving 15 students in the area every two to three years.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives for the degree program must be consistent with what the degree program title(s) implies.*

*Criterion 1030.60(a)(2) provides that the requested degree program shall be congruent with the purpose, goals, objectives and mission of the institution.*

The proposed cooperation is consistent with the purpose, goals, objectives, and mission of Fairleigh Dickinson University and its campuses.

### **Curriculum and Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

### **Admission Requirements**

Admission to the Master of Science in Clinical Psychopharmacology requires applicants to have earned a doctorate in psychology, hold a current state license as a psychologist, and have practiced as a health services provider as defined by the American Psychological Association.

## Curriculum

The curriculum for the postdoctoral Master of Science in Clinical Psychopharmacology is delivered in five 15-week semesters over a two-year period. The program is designed to be consistent with the American Psychological Association's curriculum guidelines for training psychologists in clinical psychopharmacology. Upon completion of the 30-semester-hour ten-course sequence, participants are eligible to take the Psychopharmacology Examination for Psychologists (PEP), which was developed by the APA College of Professional Psychology as a credentialing examination for psychologists with advanced training in clinical psychopharmacology. A passing score on the PEP exam is a degree requirement. This course of study does not lead to the Right to Prescribe in the State of Illinois.

Courses in the program include: Biological Foundations of Psychopharmacological Practice I and II, Neuroscience, Neuropharmacology, Clinical Pharmacology, Professional Issues and Practice Management, and a three course sequence in Treatment Issues in Psychopharmacology.

## Assessment of Student Learning Outcomes

Fairleigh Dickinson University has an established assessment process. In this program, student learning assessment is conducted through the use of course grades, the face-to-face interaction component of each course, and the end-of-program comprehensive exam. Completion of the program is contingent on the student passing the PEP exam administered by the APA. Students in the program have achieved a pass rate of over 80 percent, which compares favorably to the national average of 74 percent.

## Program Assessment

Policies and procedures are in place to ensure the quality of the proposed program. Data collected and evaluated include course grades, student course evaluations, retention and program completion rates, and PEP exam results. Faculty and administrators in the School of Psychology periodically review the program to ensure it meets current professional standards.

## **Facilities (space, equipment, instructional materials)**

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.*

The program will require renting suitable meeting space for the six days of face-to-face instruction each year. Existing University equipment and resources are adequate to accommodate all other programmatic needs. Students enrolled in the program will have access to the University Library's electronic resources, including hundreds of electronic journals and e-books in psychology and medicine.

## **Faculty and Staff**

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

Fairleigh Dickinson University has policies in place to ensure faculty possess the training, credentials, and other related qualifications to provide instruction. Policies are in place to review faculty. Faculty in the program must possess a doctorate in the appropriate field of instruction. The need for additional faculty is not anticipated at this time, but any possible additional faculty and staff for the program will be hired according to established policy.

### **Fiscal and Personnel Resources**

*Criterion 1030.60(a)(7) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.*

The University is committed to offering the complete program once a cohort has been initiated, regardless of enrollment levels. Financial statements included with the application indicate the University has the resources necessary to support the program while continuing to meet current obligations. Fairleigh Dickinson University has submitted fiscal plans indicating tuition revenue will exceed operating expenditures within the second year of operation for the program based on projected enrollments.

### **Accreditation/Licensure**

All candidates for the proposed degree will hold current state licensure as a psychologist. Additional accreditation of the proposed program is not required. This program does not lead to additional licensure or the Right to Prescribe in the State of Illinois.

### **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

The Fairleigh Dickinson University catalog provides accurate information regarding the University's policies, admissions procedures, tuition, fees, and refund policies. The material provided on the proposed program is in keeping with the other programs offered by the University. The material identifies objectives, course requirements, and statements about accreditation and limitations on the transferability of earned credits to other institutions.

**Staff Conclusion.** The staff concludes that Fairleigh Dickinson University meets the criteria in Sections 1030.30 and 1030.60 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010), and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

**Greenville College**  
**315 E. College Avenue**  
**Greenville, IL 62246**  
**President: V. James Mannoia, Jr.**

**Institutional Accreditation:** The Higher Learning Commission of the North Central Association of Colleges and Schools

**Background.** Greenville College is seeking approval to offer the Bachelor of Science in Early Childhood Education, Bachelor of Science in Elementary Education, Bachelor of Science in Special Education, Master of Arts in Teaching, and Master of Arts in Education on the campus of Lincoln Christian College in the Central Region. The combined, projected enrollments for the Greenville programs to be offered on the Lincoln Christian campus are 125 full-time students in the first year and leveling at 185 full-time students by the fifth year.

Greenville College is a private, non-profit institution. Originally affiliated with the Baptist church, the College was founded as Almira College in 1855. Purchased by ministerial and lay leaders of the Central Illinois Conference of the Free Methodist Church in 1892, it was reincorporated as Greenville College. The College's Fall 2006 headcount was approximately 1,450 students.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives for the degree program must be consistent with what the degree program title(s) implies.*

*Criterion 1030.60(a)(2) provides that the requested degree program shall be congruent with the purpose, goals, objectives and mission of the institution.*

The proposed programs are consistent with the institutional mission of Greenville College which states, "Greenville College transforms students for lives of character and service through a Christ-centered education in the liberating arts and sciences." The Education programs are consistent with the mission of the School of Education. The requested degree titles are congruent with the corresponding degree program objectives and curriculum.

### **Curriculum and Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

### **Admission Requirements**

Admission requirements for the undergraduate programs include: a completed associate's degree, a grade point average of 2.7/4.0 scale, passing scores on the Illinois State Certification Testing System Basic Skills Test, recommendation from an academic advisor, a favorable criminal background check, and Committee on Teacher Education approval. Students will be required to remedy any deficiencies in Children's Literature, American History, Geography by World Regions, Psychology of Child Development, Introduction to Educational Practice, Cultural Awareness, and Exceptional Child. For the graduate programs, admission requirements include: a bachelor's degree from an accredited institution with a GPA of 3.0/4.0, passing scores on the Illinois Certification Testing System Basic Skills Test, a favorable criminal

background check, two letters of recommendation, and Committee on Teacher Education approval.

## Curricula

For the Bachelor of Science in Early Childhood Education, Bachelor of Science in Elementary Education, and Bachelor of Science in Special Education, students enter the program having completed their general education requirements through earning an Associated of Arts or Associate of Science degree. Students transferring from Lincoln Christian College may also have completed some of their education coursework while earning their associate's degree. Students admitted to the program with any deficiency will be required to remedy these deficiencies in addition to fulfilling upper-division degree requirements. The Master of Arts in Teaching is designed for individuals with a baccalaureate degree who desire to prepare for careers in teaching. The Master of Arts in Teaching offers certification in twelve specialty areas (early childhood, elementary education, music, physical education, special education, and secondary biology, chemistry, English, history, mathematics, physics, and Spanish). The Master of Arts in Education degree is designed for certified teachers who wish to continue their professional development by earning an advanced degree. The Master of Arts in Education offers specializations in reading, special education, and teacher leadership. The programs are aligned with appropriate State and National Standards. Assessment measures have indicated the equivalency of student outcomes regardless of whether the programs have been delivered on the Greenville campus or at cooperating locations.

### **Bachelor of Science in Early Childhood Education**

Early Childhood Education students must complete 126 credit hours with a minimum 2.75/4.0 grade point average. Required courses include: Liberal Arts & Christian Thought, Christian Ethics, Behavior Management, Early Experience, Student Teaching (1-3), Student Teaching (pre-primary), Clinical Practice P-8, Early Childhood Methods, Issues/Trends in Early Childhood, Child/Family/Community, Art/Music Methods P-8, Teaching Reading, Teaching Language Arts, Teaching Social Studies, Teaching Math, Seminar in Early Childhood, Language Development, and Early Childhood Assessment.

### **Bachelor of Science in Elementary Education**

Elementary Education students must complete 126 credit hours with a minimum 2.75/4.0 grade point average. Courses include: Liberal Arts & Christian Thought, Christian Ethics, Behavior Management, Measurement/Evaluation, Early Experience, Clinical Practice P-8, Student Teaching, Art/Music Methods P-8, Teaching Reading, Corrective Reading, Teaching Language Arts, Teaching Social Studies, Teaching Math, Teaching Science, Adaptive P.E., and Elementary Education Seminar.

### **Bachelor of Science in Special Education**

Special Education students must complete 133 credit hours with a minimum 2.75/4.0 grade point average. Courses include: Liberal Arts & Christian Thought, Christian Ethics, Behavior Management, Early Experience, Clinical Practice (P-8), Student Teaching (Elementary), Student Teaching, Art/Music Methods P-8, Teaching Reading, Corrective Reading, Teaching Language Arts, Teaching Social Studies, Teaching Mathematics, Teaching Science, Adaptive Strategies for Special Ed, Assessment of Exceptional Children, Secondary School

Programs, Methods/Materials Special Ed, Problems/Characteristics of Students with Disabilities, Adaptive P.E., and Special Education Seminar.

### **Master of Arts in Teaching**

The Master of Arts in Teaching program includes several certification options. The option in Elementary Certification requires completion of 44 hours of courses with a minimum 3.0/4.0 grade point average. Courses include: Issues in Education, Teaching Reading/Writing, Corrective Reading, Teaching Fine Arts, Teaching Social Studies, Teaching Math/Science, Special Education, Adolescent Growth/Development, Students with Exceptionalities, Diversity and Schools, Technology and Teaching, Behavior Management, and Student Teaching. The option in Secondary Certification requires 43 hours of courses with a minimum 3.0/4.0 grade point average. Courses include: Issues in Education, Special Education, Adolescent Growth/Development, Students with Exceptionalities, Diversity and Schools, Technology & Teaching, Behavior Management, Measurement & Design, Teaching Middle/Secondary, Middle/Secondary Curriculum, Reading/Writing in Content, Student Teaching, and Seminar. For students wishing to complete a secondary program (chemistry, biology, physics, math, English/Language Arts, Spanish, history) or a special K-12 program (music, PE), a transcript evaluation is conducted to identify content area deficiencies. The student is provided with a list of appropriate courses in the content area and will be required to complete these courses prior to graduation.

### **Master of Arts in Education**

Master of Arts in Education students may choose from several curricular options. Those wishing to specialize in teaching leadership must complete 32 semester hours with a minimum grade point average of 3.0/4.0. Courses include: Technology and Teaching, Disciplined Inquiry, Teacher Leadership/School Improvement, Trends/Issues in Middle/Secondary School, Regular & Special School Curriculum, Classroom and Behavior Management, Equity in School & Society, Action Research, and a Master's Thesis or Reflective Study.

Candidates choosing the Special Education option are required to complete 34 semester hours with a 3.0/4.0 minimum grade point average. Courses include: Foundations of Special Education, Special Education Methods/Materials, Characteristics of Students with Disabilities, Diagnostic Assessment for Special Education, Secondary/Post Secondary Programming for Special Education, Adaptive Strategies for Special Education, Behavior Management for Special Education, Adapted Recreation and P.E. for Students with Disabilities, and Special Education Research. Additionally, students must complete a thesis, reflective study, practicum, or comprehensive overview.

Candidates selecting to specialize in Reading must complete 35 semester hours. Courses include: Theoretical Foundations of Literacy, Emergent/Primary Literacy, Intermediate Literacy, Secondary Literature-Content Reading, Diagnostic Assessment, Advanced Diagnostic Assessment, Assessment & Advanced Literacy, Practicum I, Primary/Intermediate Practicum II, Middle/Secondary Practicum III, Trends & Issues in Literacy, and Literacy Programs: Administration, Supervision & Organization. Students must earn a minimum 3.5/4.0 grade point average for continuation beyond the first practicum.

### **Assessment of Student Learning Outcomes**

Greenville College has an established assessment process with clearly defined goals and objectives. Four candidate checkpoints with associated requirements are established for

undergraduate and graduate programs. Using data collected from evaluations, program proficiency tests, Illinois State Certification Tests, and electronic portfolios, students must demonstrate they have met these learning requirements at each checkpoint before progressing in the program.

#### Program Assessment

Policies and procedures are in place to ensure the quality of the proposed programs. Program evaluation processes and outcomes are identical to those employed on the main campus. An education program assessment system collects data from multiple sources, including evaluations from public school cooperating teachers, clinical instructors, and college consultants and the results of program proficiency tests, Illinois State Certification Tests, graduate questionnaires, electronic portfolios, and employer surveys. Results are presented to the P-12 Advisory Committee, which meets twice annually to review the data and make recommendations to the Committee on Teacher Education and the School of Education. The process is overseen by the Dean of the School of Education in cooperation with the Director of Assessment.

#### **Facilities (space, equipment, instructional materials)**

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.*

The proposed programs will be offered in Lincoln Christian College classrooms with appropriate access to computer labs and necessary technology. Academic advising and other support services will be made available through the main campus. Students will have access to the main campus library as well as the Lincoln Christian College library. The combined library holdings include appropriate books, periodicals, and newspapers as well as audiovisual stores of CDs and DVDs. Additionally, both libraries belong to the Consortium of Academic and Research Libraries in Illinois (CARLI), which maintains J-Share and online indices to periodicals, full-text articles, and reference works.

#### **Faculty and Staff**

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

Greenville College has policies in place to ensure faculty possess the training, credentials, and other related qualifications to provide instruction at the College. One new faculty member will be hired for the graduate programs with the remainder of instruction in the proposed programs to be delivered by current full-time faculty and appropriate adjuncts. Any possible additional faculty and staff for the programs will be hired as needed according to established College policy.

#### **Fiscal and Personnel Resources**

*Criterion 1030.60(a)(7) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.*

The proposed programs are consistent with existing programs offered at the College's main campus. Once a cohort is formed, The College is committed to offering the entire program

irrespective of actual enrollment as the program progresses. Financial statements included with the application indicate the College has the resources necessary to support the proposed programs while continuing to meet current obligations. Greenville College has submitted fiscal plans indicating tuition revenue will exceed operating expenditures in the first year of operations of the proposed programs.

### **Accreditation/Licensure**

All Education programs currently offered by Greenville College have been approved by the Illinois State Board of Education. Students graduating from the proposed program will be eligible to apply for the appropriate Illinois State Board of Education certification in the same manner as students graduating from the Greenville campus.

### **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

The Greenville College catalog provides accurate information regarding the College's policies, admissions procedures, tuition, fees, and refund policies. The material provided on the proposed programs is in keeping with the other programs offered by the College. The material identifies objectives, course requirements, and statements concerning accreditation and limitations on transferability of earned credits to other institutions.

**Staff Conclusion.** The staff concludes that Greenville College and the degree programs proposed in the above item meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010), and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

**Lewis University**  
**One University Parkway**  
**Romeoville, IL 60446**  
**President: Brother James Gaffney, FSC**

**Institutional Accreditation:** Lewis University is accredited by the Higher Learning Commission and is a member the North Central Association. The University's current Nursing program is accredited by the Commission on Collegiate Nursing Education.

**Background.** Lewis University is seeking approval to offer the Master of Science in Nursing in the Fox Valley Region and the Master of Science in Information Security in the West Suburban Region. The proposed programs are both outside of the University's original approval region. The University expects to enroll 18 full-time students in cohorts each year in the Master of Science in Nursing program. Enrollments in the Master of Science in Information Security

program are projected at five full-time students in the first year, rising to 20 full-time students each year by the fifth year.

Lewis University is a private, non-profit, comprehensive coeducational institution. The University was founded in 1932 on the tradition of career preparation and liberal arts education. The University operates four colleges: the College of Arts and Sciences, the College of Business, the College of Education, and the College of Nursing and Health Professions, as well as the School for Professional and Continuing Education. Fall 2006 enrollment was 5,289 students.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives for the degree program must be consistent with what the degree program title(s) implies.*

*Criterion 1030.60(a)(2) provides that the requested degree program shall be congruent with the purpose, goals, objectives and mission of the institution.*

The proposed programs are consistent with Lewis University's mission to provide a diverse student population programs for a liberal and professional education grounded in the interaction of knowledge and fidelity in the search for truth.

### **Curriculum and Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

#### **Admission Requirements**

Candidates for either program are required to have an earned baccalaureate degree from an accredited institution of higher education with a minimum undergraduate grade point average of 3.0/4.0. Candidates must provide a current resume, official transcripts, a statement of purpose, and letters of recommendation. Candidates for the Master of Science in Nursing program must possess a current Registered Nurse License.

#### **Curricula**

##### **Master of Science in Nursing**

Requirements for the Master of Science in Nursing consist of 42 semester hours designed to provide the professional nurse with requisite knowledge and skills for leadership roles in nursing administration and nursing education. Coursework consists of 24 credits in core courses, nine credits in a specialization, three elective credits, and six credits in practicum and thesis directed study.

##### **Master of Science in Information Security**

The Master of Science in Information Security program provides students with managerial and technical preparation in the field of information security. The program requires students to complete 41 semester hours consisting of six credits in foundation courses, 18 credits in core requirements, 12 elective credits, three credits in a capstone course, and two credits in a seminar course.

## Assessment of Student Learning Outcomes

Lewis University has an identified assessment plan that includes learning outcomes based on student testing, assignments, course activities, and a capstone course. The overall assessment of student learning is a continuous part of the University's plan to ensure successful student educational outcomes.

## Program Assessment

Lewis University has a documented plan that describes the University's effort to effectively assess and manage program outcomes. The University conducts Advisory Board meetings to ensure regular and systematic evaluation of academic programs. The Advisory Board is composed of administrators, faculty, alumni, and business stakeholders.

## Facilities (space, equipment, instructional materials)

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.*

Lewis University will offer the Master of Science in Nursing at Delnor Community Hospital, which has identified appropriate facilities. The Master of Science in Information Security will be offered at Lewis University's regional campus at Oak Brook. The University has identified adequate space, equipment, and instructional material for the operation of the program.

## Faculty and Staff

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

Lewis University has identified faculty and staff with appropriate credentials to provide instruction for the proposed programs.

## Fiscal and Personnel Resources

*Criterion 1030.60(a)(7) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.*

Lewis University has submitted fiscal plans indicating tuition revenue will exceed operating expenditures within the first year of operations for the nursing program and second year of operations for the information security program.

## Accreditation/Licensure

Lewis University's current nursing program is accredited by the Commission on Collegiate Nursing Education. The program in information security requires neither accreditation of the program nor licensure of graduates.

## **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

The Lewis University catalog provides accurate information regarding the University's policies, admissions procedures, tuition, fees, and refund policies. Materials provided on the proposed programs identify objectives, course requirements, and statements about accreditation and limitations on the transferability of earned credits to other institutions.

**Staff Conclusion.** The staff concludes that Lewis University and the degree programs proposed in the above item meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010), and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure. This conclusion is based, in part, on materials submitted as application to offer these programs in the University's region of original degree-granting authority.

**McKendree University**  
**701 College Street**  
**Lebanon, IL 62254**  
**President: Dr. James M. Dennis**

**Institutional Accreditation:** McKendree University is accredited by the Higher Learning Commission and is a member of the North Central Association.

**Background.** McKendree University is seeking approval to offer the Bachelor of Business Administration in Business Administration - AiM, Master of Business Administration, and Master of Arts in Education in the South Metropolitan region. The proposed programs are currently offered by McKendree University in other regions. The University is requesting approval of the proposed programs outside of the University's original approval region. The University projects enrollments in the Bachelor of Business Administration program at ten students in the first year, rising to 23 students by the fifth year. Enrollments in the Master of Arts in Education are projected at 20 students in the first year, rising to 60 students by the fifth year.

McKendree University was founded in 1828 as the Lebanon Seminary. In 1830, the name was changed to McKendree College after Bishop William McKendree. The College was deeded 480 acres in Shiloh Valley, Illinois by Bishop McKendree to support the institution. In 1835, McKendree College received a charter through the Illinois legislature to operate as a college. In 2007, the institution changed its name to McKendree University. The fall 2006 enrollment of McKendree University was 3,212 students.

## **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives for the degree program must be consistent with what the degree program title(s) implies.*

*Criterion 1030.60(a)(2) provides that the requested degree program shall be congruent with the purpose, goals, objectives and mission of the institution.*

The mission of McKendree University is to provide a high quality educational experience to outstanding students. The University states “we guide our students in the pursuit of academic excellence, which will prepare them for leadership roles in our society.” In keeping with the University’s history and traditions, students are provided an education with rigorous, broadly based liberal arts curricula joined with specialization in specific disciplines. The titles of the proposed degree programs are consistent with other degree programs offered at the University.

## **Curriculum and Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

### **Admission Requirements**

Students admitted to the Bachelor of Business Administration in Business Administration - AiM, Master of Business Administration, Master of Arts in Education – Teacher Leadership, and Master of Arts in Education – Administration and Leadership are required to meet standards consistent with admission to these programs as approved in other locations. All applicants must complete and submit the application form, an essay, official transcripts, contact information for three references, and a current resume.

### **Curricula**

#### **Bachelor of Business Administration in Business Administration - AiM**

The Bachelor of Business Administration in Business Administration - AiM program requires 128 semester hour credits and is designed to provide students with an understanding of the American economic system and the major functional areas of business. The program requires students to have an earned Associates degree and a minimum of 68 semester credits completed for admission. Students are required to complete the remaining 60 semester credits with McKendree University. Students will complete nine credits in business, three credits in literature, three credits in business and professional presentations, 21 credits in social and behavioral sciences, nine credits in marketing, six credits in finance, and nine credits in management.

#### **Master of Business Administration**

The Master of Business Administration requires completion of 36 semester hour credits. The program is designed to provide integrated learning experiences to develop skills in problem solving and team building and a broad understanding of business operations. Required courses include: Accounting for Managers, Economics of the Firm, Business Research Methods and Applications, Legal Issues for Managers, Corporate Finance, Investments and Financial Markets, Electronic Commerce, Customers and Competitive Advantages, Marketing Management, Global

Organizations and Management, Stakeholder Management and Ethics, and Corporate Strategy and Leadership.

### **Master of Arts in Education – Teacher Leadership**

The Master of Arts in Education – Teacher Leadership will require students to complete 32 semester hour credits. The program is designed to develop advanced proficiency in professional teaching standards. Required courses include: Professional Educator Seminar, Multicultural Education, History and Philosophy of Education, Curriculum Theory and Design, Instructional and Curriculum Design and Evaluation, Character Development in Education, School Law for Administrators, Education Research and Statistics, Action Research Planning, Advanced Educational Psychology, and a practicum in teacher development, an action research project, a portfolio review or a research thesis.

### **Master of Arts in Education – Administration and Leadership**

The Master of Arts in Education – Administration and Leadership requires the completion of 39 semester hour credits. The program is designed for educators to develop professional commitment and competences while seeking certification and a Principal endorsement. Required courses include: Professional Educator Seminar, Technology Applications for School Administrators, Contemporary Issues in Education, Curriculum Theory Design and Evaluation, Supervision of Instruction, School Law for Administrators, Finance and Facilities for Principals, Leadership Theory, School and Community Relations, the Principalship, Educational Research and Statistics, Action Research and Planning, and internship, and a portfolio assessment.

#### Assessment of Student Learning Outcomes

McKendree University has an identified assessment plan that includes learning outcomes-based reviews of assignments, course activities, and thesis and portfolio projects. The overall assessment of student learning is a continuous part of the University's plan to ensure successful student educational outcomes.

#### Program Assessment

McKendree University has an identified plan to review programs, requirements, and outcomes for the proposed programs. Institutional assessment is conducted through the Director of Graduate Education.

#### **Facilities (space, equipment, instructional materials)**

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.*

Through a cooperative agreement with Joliet Junior College, McKendree University has identified adequate space, equipment, and instructional material for the operation of the proposed programs.

## **Faculty and Staff**

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

McKendree University has identified faculty and staff with appropriate credentials to provide instruction for the proposed programs.

## **Fiscal and Personnel Resources**

*Criterion 1030.60(a)(7) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.*

McKendree University has submitted fiscal plans indicating tuition revenue for the proposed programs will exceed operating expenditures within the first year of operations for each of the proposed programs.

## **Accreditation/Licensure**

McKendree University's education programs are currently seeking accreditation through the National Council for Accreditation of Teacher Education (NCATE). Graduates of the Master of Arts in Education - Administration and Leadership degree will be able to seek an Illinois Type 75 General Administrative Certificate with a Principal endorsement once NCATE accreditation is secured.

## **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

McKendree University's catalog provides accurate descriptions of degree programs offered and program objectives for the courses of study. The University's cancellation and refund policies are fair and reasonable, and the University's publications include accurate statements about its accreditation and limitations on the transferability of earned credits to other institutions.

**Staff Conclusion.** The staff concludes that McKendree University and the degree programs proposed in the above item meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010), and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

**Pacific College of Oriental Medicine**  
**3646 Broadway, Second Floor**  
**Chicago, IL 60613**  
**President: Jack Miller**

**Institutional Accreditation:** Pacific College of Oriental Medicine is accredited by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM).

**Background.** Pacific College of Oriental Medicine is requesting authority to grant the Bachelor of Science in Asian Holistic Health and Massage in the Chicago and North Suburban Region. Pacific College of Oriental Medicine was originally approved to operate in the Chicago Region. Pacific College of Oriental Medicine projects enrollments in the proposed program at 30 students in the first year, rising to 49 students by the fifth year.

Pacific College of Oriental Medicine, a for-profit institution, was founded in San Diego, California, in 1986 to teach the practice of Oriental medicine as part of effective patient care. Students were initially enrolled at the main campus in January of 1987. The College opened a branch in New York in 1993. The College was approved by the Illinois Board of Higher Education to offer the Master of Science in Traditional Oriental in Medicine in 1999. Fall 2006 enrolled for this program was approximately 181 students.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives for the degree program must be consistent with what the degree program title(s) implies.*

*Criterion 1030.60(a)(2) provides that the requested degree program shall be congruent with the purpose, goals, objectives and mission of the institution.*

Pacific College of Oriental Medicine states its mission as to critically assess and present the theories and practices of Oriental medicine and expresses a commitment to traditional and modern health care practices that ensure the development and delivery of effective patient care. Pacific College of Oriental Medicine offers undergraduate, graduate, and certificate programs as well as continuing education programs.

### **Curriculum and Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

#### **Admission Requirements**

Admission to the Bachelor of Science in Asian Holistic Health and Massage at Pacific College of Oriental Medicine requires a completed Associates degree from an accredited institution and a minimum grade point average of 2.75/4.0 in all previous college-level work.

#### **Curriculum**

The Bachelor of Science in Asian Holistic Health and Massage prepares students for employment in the field of Asian and holistic health and massage. The program requires students to complete 120 semester hour credits. Students admitted into the program are required to have

an earned associate degree with a minimum of 60 credits. The remaining 60 credits consist of 20 credits in massage therapy, 20 credits in Oriental health theory and practice, and 20 credits in upper division electives in holistic health or massage therapy.

#### Assessment of Student Learning Outcomes

Pacific College of Oriental Medicine has an identified assessment plan consisting of student examinations, classroom projects, and assignments. The overall assessment of student learning is reviewed by the vice president of academic affairs, the academic dean, and faculty to ensure continued student development.

#### Program Assessment

Pacific College of Oriental Medicine has a documented plan to review programs, requirements, and outcomes for the proposed programs. Assessment of program outcomes is reviewed by the vice president of academic affairs.

#### **Facilities (space, equipment, instructional materials)**

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.*

Pacific College of Oriental Medicine will offer the Bachelor of Science in Asian Holistic Health and Massage within existing space at the College. The facilities consist of 15,000 square feet that includes five classrooms, ten clinical treatment rooms, and seven administrative offices. The library collection consists of a variety of resources that includes a web-based collection, journals, books, computer software, and audio and video tapes.

#### **Faculty and Staff**

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

The faculty and staff identified by Pacific College of Oriental Medicine are credentialed and have professional experience that adheres to the guidelines set forth by the Accreditation Commission for Acupuncture and Oriental Medicine. All faculty teaching courses in Asian Holistic Health and Massage are required to have a minimum of a Master's degree.

#### **Fiscal and Personnel Resources**

*Criterion 1030.60(a)(7) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.*

Pacific College of Oriental Medicine has submitted financial information based on projected student enrollment indicating tuition revenues for the proposed program will exceed operating expenditures within the first year of the program's operation.

## **Accreditation/Licensure**

Pacific College of Oriental Medicine is currently accredited by the Accrediting Commission for Acupuncture and Oriental Medicine (ACAOM). The College is applying for accreditation through the Accrediting Commission of Career Schools and Colleges of Technology (ACCSCCT) based on the proposed program. Massage therapists are nationally certified through the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) and require licensure through the Illinois Department of Professional Regulations. Graduates of Pacific College of Oriental Medicine are eligible for licensure after passing the NCBTMB examination.

## **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

The Academic Catalog of Pacific College of Oriental Medicine and other published materials provide descriptions of the degree program, requirements, program objectives, and schedules of tuition, fees, and other expenses necessary for completion of the proposed programs of study. The College's cancellation and refund policies are identified and reasonable. Publications include statements about accreditation and the transferability of earned credits.

**Staff Conclusion.** The staff concludes that Pacific College of Oriental Medicine and the degree program proposed in the above item meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010), and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

**Saint Xavier University**  
**3700 W. 103<sup>rd</sup> Street**  
**Chicago, IL 60655**  
**President: Judith Dwyer**

**Institutional Accreditation:** The Higher Learning Commission of the North Central Association of Colleges and Schools

**Background.** Saint Xavier University is seeking authorization to offer the Bachelor of Arts in Professional Studies in the South Metro Region, the Master of Arts in Education in Reading in the North Suburban, Fox Valley, and West Suburban Regions, and the Master of Arts in Education in Multicategorical Special Education in the North Suburban, Fox Valley, West Suburban, and South Metro Regions. Saint Xavier University has original operating authority in the Chicago Region. The projected enrollment for the Bachelor of Arts in Professional Studies is 15 for the first year rising to 40 by the fifth year. The projected enrollments for the Master of Arts in Education in Reading and the Master of Arts in Education in Multicategorical Special

Education are approximately 20 for each program for the first year at each site and 40 by the fifth year at each site.

Founded in 1846 by the Sisters of Mercy, Saint Xavier University is a private, non-profit, liberal arts institution offering over 35 undergraduate and over 30 graduate degree programs. The fall 2006 enrollment was approximately 3,300 undergraduate and 2,300 graduate students. The University opened a second campus in Orland Park in 2004 and has expanded its course offerings to a number of off-campus locations.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives for the degree program must be consistent with what the degree program title(s) implies.*

*Criterion 1030.60(a)(2) provides that the requested degree program shall be congruent with the purpose, goals, objectives and mission of the institution.*

The proposed programs are consistent with Saint Xavier's institutional mission to "educate men and women to search for truth, to think critically, to communicate effectively, and to serve wisely and compassionately in support of human dignity and the common good." The Education programs are consistent with the mission of the School of Education "to prepare professionals to enter the field of education with knowledge, competence, dedication to lifelong learning, and commitment to excellence." The Professional Studies program is consistent with the mission of the School for Continuing and Professional Studies and its commitment "to providing adult learners high quality continuing education programs that will foster personal and professional growth and development while accommodating demanding lifestyles." The proposed degree programs are consistent with the purpose, goals, objectives, and mission of the University and its campuses, and the requested degree titles are congruent with the corresponding degree program objectives and curriculum.

### **Curriculum and Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

#### **Admission Requirements**

Applicants to the Master of Arts in Education programs must have a minimum undergraduate GPA of 3.0/4.0 and must submit the application and two letters of recommendation. Additionally, applicants to the Reading program must hold a current teaching certification and have a minimum of two years of full-time experience as a teacher or school service personnel. Applicants to the Professional Studies program must have earned an Associate of Arts or Science degree or a minimum of 60 semester hours at an accredited institution with a 2.5/4.0 grade point average.

#### **Curricula**

Both Master of Arts in Education programs are designed for working adults who desire to earn certification and a graduate degree on a part-time basis. The Professional Studies program is designed as a baccalaureate completion program for students who have successfully completed

their first 60 hours of college coursework. The programs will be delivered through a cohort model that has been successfully employed in similar Saint Xavier programs.

### **Bachelor of Arts in Professional Studies**

The Bachelor of Arts in Professional Studies is designed as a baccalaureate degree completion program. Students entering the program will have already completed at least 60 semester credit hours. Including their transfer credits, students will complete general education requirements, electives, and required coursework totaling 120 credit hours. Courses required in the program include: The Examined Life, Adult Seminar, Ideas, Methods, and Resources, Applied Research Project I and II, Senior Seminar, Management, Organizational Behavior, Small Group Communications, Business and Society, Human Resource Management, Diversity in the Organization, and Organizational Communication.

### **Master of Arts in Education in Reading**

The Master of Arts in Education in Reading has been nationally recognized by the International Reading Association. The proposed program leads to Type 10 Reading Specialist certification in the State of Illinois. Students are required to take a minimum of 33 credit hours. Courses include: Clinical Practicum I and II, Curriculum Development and Supervision of Reading/Language Arts Programs, Educational Research Design and Development, Language Development and Literacy Instruction for Diverse Learners, Literature for Children and Adolescents, Teaching Reading in Content Area, Teaching Reading: Theory and Practice, Technology and the Reading Specialist, and The Reading-Writing Connection. Students have an option of completing a research study while taking Scholarship of Teaching: Finalizing the Research Process or taking two graduate education electives.

### **Master of Arts in Education in Multicategorical Special Education**

The Master of Arts in Education in Multicategorical Special Education is nationally recognized by the Council for Exceptional Children. Successful completion of the Multicategorical Special Education program entitles graduates to apply for the Learning Behavior Specialist I (LBS I) certificate from the State of Illinois. Requirements for graduate students seeking LBS I certification vary depending on previous coursework. The program consists of a minimum of 37 semester credit hours. Admission to the program does not require candidates to hold a current teaching certification. However, candidates who are not certified teachers may need to fulfill general education requirements before student teaching. Students who have not done so may also need to complete courses in Advanced Educational Psychology, Methods of Teaching Reading and Field Experience, and Methods of Teaching Mathematics and Field Experience. Additional required courses include: Adaptations and Accommodations for Students with Disabilities, Characteristics of Students with Disabilities, Diagnostic Assessment for Educational Decision-Making, Educational Research Design and Development, Foundations of Special Education, Language Disorders and Instruction in Diverse Classrooms, Methods of Teaching Students with Disabilities, and The Profession of Teaching. Students who are certified must complete Practicum: Students with Disabilities. Students who are not certified must complete Student Teaching: Students with Disabilities. Students also must take either the Curriculum Development for Special Educators and Curriculum Evaluation and Collaborative Assessment for Special Educators sequence or the Behavior Management and Individualized Positive Behavior Support Plans sequence.

## Assessment of Student Learning Outcomes

Saint Xavier University has an established assessment process with clearly defined goals and objectives. The School of Education has established four benchmarks that must be completed by all graduate students before they can proceed in the program. Multiple instruments are used to demonstrate successful completion of these benchmarks including successful course completion, dispositional self-assessments, portfolio reviews, and successful completion of clinical hours. Professional Studies student learning will be assessed using course grades, pre- and post-testing using the Collegiate Learning Assessment exam, testing using the ETS Information Communications Technology test, self-assessment tools shared via the University's webfolio, and a capstone research project.

## Program Assessment

Policies and procedures are in place to ensure quality of the proposed programs. Program evaluation processes and outcomes are identical to those employed on the main campus. For the Education programs, data collected and evaluated include student learning assessment outcome results, alumni and employer surveys, retention and graduation rates, certification exam results, and faculty and course evaluations. Faculty and administrators monitor state and national trends. Reading and Multicategorical Special Education Advisory Committees composed of members of public and private schools, faculty, students, and community members provide regular program review as well. For the Professional Studies program, the School for Continuing and Professional Studies will review data from formative and summative assessment tools and continually reevaluate the learning outcomes. Program faculty will then identify areas of curriculum that need to be revisited and present proposed changes to the Curriculum Committee for review and recommendations.

## **Facilities (space, equipment, instructional materials)**

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.*

All proposed programs will be offered in school classrooms with appropriate access to computer labs and technology necessary for the curriculum. Academic advising and other support services will be made available through either the Orland Park or main campus. Students enrolled in the proposed programs will have access to the main campus library's extensive collection of books and journals, as well as online databases.

## **Faculty and Staff**

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

Saint Xavier University has policies in place to ensure faculty possess the training, credentials, and other related qualifications to provide instruction at the University. Faculty in the Master's degree programs possess a doctorate in the appropriate field of instruction. Faculty in the baccalaureate program possess, at minimum, a Master's and typically a doctorate in the appropriate field of instruction. One new faculty member will be hired for the Master's degree proposed programs with the remainder of instruction to be delivered by current full-time faculty and appropriate adjuncts. Any possible additional faculty and staff for the programs will be hired as needed according to established University policy.

## **Fiscal and Personnel Resources**

*Criterion 1030.60(a)(7) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.*

The proposed out-of-region delivery of the Master of Arts in Education in Reading, Master of Arts in Education in Multicategorical Special Education, and Bachelor of Arts in Professional Studies are consistent with existing programs offered at the University's two campuses. Once program cohorts are formed, the University is committed to offering the entire program irrespective of actual enrollment as the program progresses. Financial statements included with the application indicate the University has the resources necessary to support the programs while continuing to meet current obligations. Saint Xavier University has submitted fiscal plans indicating tuition revenue will exceed operating expenditures by the second year of operations for the proposed programs.

## **Accreditation/Licensure**

All programs offered by the School of Education are approved by the Illinois State Board of Education and all programs leading to certification, including the proposed program, are accredited by the National Council for Accreditation of Teacher Education (NCATE). Upon successful completion of the Master of Arts in Reading program, graduates will be able to take the exam for Type 10 Reading Specialist certification in the State of Illinois. Upon successful completion of the Multicategorical Special Education program, graduates will be able to take the exam for the Learning Behavior Specialist I certification in the State of Illinois. No additional accreditation or licensure is required for the Professional Studies program.

## **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

The Saint Xavier University catalog provides accurate information regarding the University's policies, admissions procedures, tuition, fees, and refund policies. The material provided on the proposed programs is in keeping with the other programs offered by the University. The material identifies objectives, course requirements, and statements about accreditation and limitations on the transferability of earned credits to other institutions.

**Staff Conclusion.** The staff concludes that Saint Xavier University and the degree programs proposed in the above item meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010), and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

**The Institute of Catholic Thought School of Theology**  
**St. John's Catholic Newman Center**  
**604 E. Armory**  
**Champaign, Illinois 61820**  
**President: Kenneth J. Howell**

**Institutional Accreditation:** The Institute will seek accreditation with the Higher Learning Commission of the North Central Association of Colleges and Schools.

**Background.** The Institute of Catholic Thought School of Theology is requesting authorization to operate and to grant the Master in Theological Studies, the Master of Arts in Theology, and the Graduate Certificate in Catholic Theology in Region 7, the Prairie Region. The Institute anticipates an enrollment of ten students by its second year of operation rising to 25 full-time students by the fifth year.

The Institute of Catholic Thought was established at the St. John's Catholic Newman Center in 2001. The St. John's Catholic Newman Center is a private, non-profit institution supported by the St. John's Catholic Chapel and the Newman Foundation at the University of Illinois. Originally founded in 1905 as the Spaulding Guild, the St. John's Catholic Newman Center has served the Catholic community at the University of Illinois at Urbana-Champaign. In 1919 the Faculty Senate and the Board of Trustees of the University of Illinois at Urbana-Champaign approved an arrangement to teach Catholic courses at the Center for the University. The relationship has evolved over the years. Since 2001, the Program for the Study of Religion within the Liberal Arts School has incorporated courses offered by the Institute into its program and has appointed two Newman Foundation professors as adjuncts within the program. In addition to teaching, Institute faculty pursue scholarly research related to the Catholic tradition.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives for the degree program must be consistent with what the degree program title(s) implies.*

*Criterion 1030.60(a)(2) provides that the requested degree program shall be congruent with the purpose, goals, objectives and mission of the institution.*

The proposed programs adhere to the mission of the Institute of Catholic Thought. According to its mission statement, "The Institute is an academic center devoted to the study of Catholicism in its relation to the intellectual and cultural heritage of the Western world. It seeks to foster critical and integrated thinking by drawing on the rich Catholic tradition, which emphasizes complementarity between faith and reason." The offering of courses intended to lead to the completion of the Master in Theological Studies, the Master of Arts in Theology, and the Graduate Certificate in Catholic Theology is congruent with the purpose, goals, objectives, and mission of the Institute.

### **Curriculum and Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

## Admission Requirements

Students seeking admission to the Master of Theological Studies must provide evidence of having earned a bachelor's degree from a regionally accredited or appropriately certified institution, a minimum grade point average of 3.0/4.0 for the bachelor's degree, at least nine semester hours (or equivalent) of undergraduate coursework in Catholic theology, three letters of recommendation, a statement of intent, and Graduate Record Examination scores of 560 in the verbal, 500 in the quantitative, and 4/6 in the analytical sections. Students applying for the Master of Arts in Theology will have the same requirements except the undergraduate grade point average may be 2.75/4.0, and only six semester hours of undergraduate coursework in Catholic theology is required. Students applying for the Graduate Certificate in Catholic Theology are required to have completed a baccalaureate degree from an accredited or appropriately certified institution with a cumulative grade point average of 2.5/4.0.

## Curricula

### **Master of Theological Studies**

The Master of Theological Studies is a 48-semester-hour program intended for graduate students who wish to pursue doctoral work in theology or a related discipline. Coursework will include 33 hours of required core courses and 15 hours of electives based on the student's concentration. The core courses offered in the program include: Advanced Biblical Exegesis, Christology/Soteriology, Church History I and II, Ecclesiology/Eschatology, Introduction to New Testament Studies, Introduction to Old Testament Studies, Moral Theology, Sacramental/Liturgical Theology, Theological Tools and Method, and Trinitarian Theology. A thesis option can be substituted for six hours of coursework with faculty permission. Graduation requirements include the successful completion of coursework with a cumulative 3.25/4.0 grade point average, competency in one modern language (French or German) and one ancient language (Latin, Greek, or Hebrew), completion of a Method and Tools of Research noncredit seminar, and comprehensive written and oral examinations.

### **Master of Arts in Theology**

The Master of Arts in Theology is a 42-semester-hour program intended to prepare those who wish to teach at the high school level or to serve in the various diocesan- or parish-level ministries and for those who wish to pursue study in Catholic theology at the graduate level for professional or personal enrichment. Coursework will include the same 33 hours of required core courses as the Master of Theological Studies as well as nine hours of electives. Graduation requirements include the successful completion of coursework with a cumulative 3.0/4.0 grade point average, completion of a Method and Tools of Research noncredit seminar, and a comprehensive oral examination.

### **Graduate Certificate in Catholic Theology**

The Graduate Certificate in Catholic Theology requires a minimum successful completion of 24 semester hours chosen from the graduate program's core courses with a 2.75/4.0 cumulative grade point average.

## Assessment of Student Learning Outcomes

The Institute of Catholic Thought School of Theology employs several forms of student learning assessment. In addition to course grades and standard course-level assessments, student learning is assessed through the evaluation of identified core student learning outcomes. Course outcomes are tied to program outcomes and are measured using a combination of course grades, specified grading rubrics, and comprehensive examination evaluation criteria. Additional data are gathered from surveys of program students, program graduates, graduate employers, and doctoral transfer programs. Responsibility for classroom assessment lies with the office of the Academic Dean.

## Program Assessment

Program assessment at the Institute of Catholic Thought School of Theology is the responsibility of the President, Academic Control Board, and the Program Assessment Committee. Annually, the Program Assessment Committee will review and synthesize the collected assessment data, including evaluations of student performance, retention rates, graduation rates, faculty evaluations, and surveys of current students, graduates, employers, and transfer institutions. The Committee will present the report along with recommendations for programmatic and curricular improvements to the President and the Academic Control Board who will make decisions regarding institutional improvement.

## **Facilities (space, equipment, instructional materials)**

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.*

The programs of the Institute of Catholic Thought School of Theology will be offered at the St. John's Catholic Newman Center (SJCNC) adjacent to the University of Illinois campus in Urbana-Champaign. In addition to the existing facilities, the SJCNC is currently undergoing an approximately \$40 million building and renovation project planned for completion by the beginning of the 2008-2009 academic year. The renovated space adds substantial office and classroom space including an auditorium/classroom, a multipurpose lounge/classroom, and four conference rooms.

The Bishop O'Rourke Library is housed at the SJCNC. Its collection focuses on Catholic theological works and includes approximately 6,500 books, ongoing subscriptions to 25 periodicals, and a selection of multi-media materials. The new facilities will also contain an upgraded library with room to grow to 20,000 volumes. The library has been a developmental member of the Lincoln Trails Library System (LTLS) since 2001 and is currently transitioning into full membership in LTLS. As part of the conversion to full membership, the library has also become a governing member of the Online Computer Library Center (OCLC) and is in the process of uploading its holdings to OCLC's shared catalog, WorldCat. The process is anticipated to be completed by the summer of 2008. Membership in LTLS allows the Institute's students access to online resources and to the collections of all 105 member libraries via interlibrary loan.

## **Faculty and Staff**

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

The St. John's Catholic Newman Center presently employs two generalist theologians, one specialist in liturgy with an advanced ecclesiastical degree, a Church historian, and an expert in moral theology. The faculty possess the appropriate degree qualifications and academic credentials and will serve as the core faculty at the Institute of Catholic Thought School of Theology. Additional faculty and staff will be hired as needed according to institutional policy. The Institute has policies in place to ensure that academic professionals hired possess the training, credentials, and other related qualifications to provide instruction at the Institute. Faculty engaged in providing the degree completion coursework at the Master's level possess a terminal degree in the appropriate field.

## **Fiscal and Personnel Resources**

*Criterion 1030.60(a)(7) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.*

The proposed graduate course offerings are consistent with existing programs in Catholic Theology. Full-time Institute faculty and staff are employees of the St. John's Catholic Newman Center. In conjunction with the St. John's Catholic Newman Center, the Institute of Catholic Thought School of Theology has submitted fiscal plans indicating revenue will exceed operating expenditures in the first year of operations.

## **Accreditation/Licensure**

The Institute of Catholic Thought School of Theology plans to seek accreditation with the North Central Association of Schools and Colleges within three years of granting their first degrees. Licensure of program graduates is not required.

## **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

The Institute of Catholic Thought School of Theology catalog provides accurate information regarding the Institute's policies, admissions procedures, tuition, fees, and refund policies. The material identifies objectives, course requirements, and statements about accreditation and about limitations on transferability of earned credits to other institutions.

**Staff Conclusion.** The staff concludes the Institute of Catholic Thought School of Theology and the proposed programs meet the criteria in Sections 1030.30 and 1030.60 of the rules to

implement “The Private College Act” (110 ILCS 1005) and “The Academic Degree Act” (110 ILCS 1010), and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

The staff recommends adoption of the following resolutions:

*The Illinois Board of Higher Education hereby grants to Christian Brothers University Authorization to Operate in the South Metropolitan Region. This recommendation is made subject to the University’s maintenance of the conditions that were presented in its applications and that form the basis upon which these authorizations are granted.*

*The Illinois Board of Higher Education hereby grants to Fairleigh Dickinson University Authorization to Operate and to Grant the Master of Science in Clinical Psychopharmacology in the Chicago Region, subject to the University’s maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*

*The Illinois Board of Higher Education hereby grants to Greenville College Authorization to Grant the Bachelor of Science in Early Childhood Education, Bachelor of Science in Elementary Education, Bachelor of Science in Special Education, Master of Arts in Teaching, and Master of Arts in Education in the Central Region, subject to the College’s maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*

*The Illinois Board of Higher Education hereby grants to Lewis University Authorization to Grant the Master of Science in Nursing in the Fox Valley Region, and the Master of Science in Information Security in the West Suburban Region, subject to the University’s maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*

*The Illinois Board of Higher Education hereby grants to McKendree University Authorization to Grant the Bachelor of Business Administration in Business Administration - AiM, Master of Business Administration, Master of Arts in Education – Teacher Leadership, and Master of Arts in Education – Administration and Leadership in the South Metropolitan Region, subject to the University’s maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*

*The Illinois Board of Higher Education hereby grants to Pacific College of Oriental Medicine Authorization to Grant the Bachelor of Science in Asian Holistic Health and Massage in the Chicago Region and the North Suburban Region subject to the College’s maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*

*The Illinois Board of Higher Education hereby grants to Saint Xavier University Authorization to Grant the Bachelor of Arts in Professional Studies in the South Metropolitan Region, the Master of Arts in Education in Reading in the North Suburban Region, the Fox Valley Region, and the West Suburban Region, and the Master of Arts in Education in Multicategorical Special Education in the North Suburban Region, the Fox Valley Region, the West Suburban Region, and the South Metropolitan Region, subject to the University’s maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*

*The Illinois Board of Higher Education hereby grants to The Institute of Catholic Thought School of Theology Authorization to Operate and to Grant the Master of Theological Studies, Master of Arts in Theology, and Graduate Certificate in Catholic Theology in the Prairie Region, subject to the Institute's maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*

