

**NEW OPERATING AND/OR DEGREE-GRANTING AUTHORITY  
FOR INDEPENDENT INSTITUTIONS**

**Submitted for:** Action.

**Summary:** The Illinois Board of Higher Education has responsibility for administration of "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010). Under these statutes, new independent institutions, institutions planning to operate at a new location including a location outside the higher education region of original operating authority, and out-of-state institutions planning to operate in Illinois for the first time are required to obtain authorization to operate. These institutions also are required to obtain authorization for each new degree program.

**Action Requested:** That the Illinois Board of Higher Education approve the recommendations to grant operating and/or degree-granting authority to the following institutions:

National-Louis University

- Operating Authority in the Southern and Southwestern Regions

Robert Morris College

- Master of Management in the Chicago Region

The Chicago School of Professional Psychology

- Doctor of Philosophy in International Psychology in the Chicago Region
- Doctor of Philosophy in Organizational Leadership in the Chicago Region



STATE OF ILLINOIS  
BOARD OF HIGHER EDUCATION

**NEW OPERATING AND/OR DEGREE-GRANTING AUTHORITY  
FOR INDEPENDENT INSTITUTIONS**

The Illinois Board of Higher Education (IBHE) has responsibility for administration of "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010). Under these statutes, new independent institutions, institutions planning to operate at a new location including a location outside the higher education region of original operating authority, and out-of-state institutions planning to operate in Illinois for the first time are required to obtain authorization to operate. These institutions also are required to obtain authorization for each new degree program.

Applications for new operating and degree-granting authority submitted by independent Illinois institutions and out-of-state institutions are reviewed by the staff. Recommendations are developed by applying criteria for operating and/or degree-granting authority, which are defined in the rules adopted for administration of the statutes and Board policies on assessment of student learning and specialized accreditation requirements for student licensure. These criteria encompass educational objectives, institution and degree titles, curricula, facilities, faculty and administrator qualifications, student policies, publications, records, compliance with pertinent laws, and fiscal stability. Staff recommendations are based on analyses of application materials, responses to questions, and site visits. Out-of-region sites are defined as sites located within an IBHE approval region other than the region within which an institution's original operating authority was granted. There are ten IBHE approval regions; each is coterminous with one or more community college districts. Approval to operate within a new approval region entitles an institution to operate throughout the region, and not solely at the site at which the institution initially applied.

This item includes recommendations to grant operating and/or degree-granting authority to three institutions.

**National-Louis University**  
**122 S. Michigan Avenue**  
**Chicago, Illinois 60603**  
**President: Richard J. Pappas**

**Seeking Operating Authority:** Southern and Southwestern Higher Education Regions

*Projected Enrollments:* The National-Louis University has projected fall enrollments in the proposed courses will grow from 15 students in the first year to 50 students in the fifth year and beyond.

**Institutional Accreditation:** National-Louis University is a member of the Higher Learning Commission of the North Central Association of Colleges and Schools.

**Background.** National-Louis University (NLU) is seeking authorization to operate in the Southern and Southwestern Regions and to offer six courses in Library Science that, in conjunction with coursework currently offered by other regional institutions, would allow a certified teacher to gain a Library Information Specialist (school librarian) endorsement.

National-Louis University is a private, doctoral-granting institution founded in 1886. The institution was known as the National College of Education until June 1990, when it became National-Louis University. The NLU is comprised of the College of Arts and Sciences, the College of Management and Business, and the National College of Education. Each college offers both undergraduate and graduate programs. The University's main campus is in Chicago, Illinois. The NLU also has four out-of-state campuses in Northern Virginia/Washington, D.C.; Tampa, Florida; Milwaukee/Beloit, Wisconsin; and Nowy Sacz, Poland. NLU has a fall 2007 enrollment of 6,021 students.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives of the degree program(s) must be consistent with what the degree program title imply(s).*

*Criterion 1030.60(a)(2) provides that the requested degree program(s) shall be congruent with the purpose, goals, objectives and mission of the institution.*

National-Louis University has a mission to “develop highly competent and humane individuals to serve and lead in an increasingly diverse and global society. Central to this mission is a commitment to life-long and active engagement in learning. As an independent, not-for-profit University that values teaching, NLU links tested theory and practice with the ongoing experiences of its students. NLU is sensitive to the changing needs of society and is responsive to the students and public it serves.”

The proposed offering of School Library Information Specialist Course Sequence is designed to meet a specific gap in regional offerings and is consistent with the University's mission and purpose.

### **Curriculum/Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

#### **Admission**

Admission for the proposed coursework requires students to be Illinois certified teachers. The proposed coursework is offered for graduate credit which may be used as elective credit toward several National-Louis University graduate degree programs.

#### **Curriculum**

The proposed School Librarian coursework consists of six two-semester credit courses. The library-specific content courses are needed by teachers seeking the Library Information Specialist (LIS) endorsement, and are not offered by any institution in these two education regions. NLU is not seeking authorization for an entire degree or certification program; the remaining courses required for the LIS endorsement are available through the existing institutions

in the regions. NLU proposes to offer six courses, including Introduction to School Libraries, School Library Collection Development, Administration and Advocacy of School Libraries, Supervised Experience in School Libraries, Organization of Knowledge for Children, and Teaching Research to Children and Adolescents.

#### Assessment of Student Learning

National-Louis University has an identified plan of student learning assessment. Students are evaluated using case studies, written assignments, and presentations.

#### Program Assessment

Student feedback is collected and analyzed by the faculty and recommendations are forwarded to the University. National-Louis University conducts program reviews that include strategic, academic, administrative, and financial analysis.

#### **Facilities (space, equipment, instructional materials)**

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials.*

The University has extensive experience using off-campus locations for instruction and it is their policy “to select off-campus instructional sites that are fully adequate for successful learning experiences. The needs and preferences of adult students are primary, since the off-campus programming is directed to adult learners.” National-Louis University has identified facilities, equipment, and instructional material that appropriately address the requirements for the courses to be offered.

#### **Faculty and Staff**

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors, and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

National-Louis University has identified faculty and staff that have appropriate credentials to provide instruction for the proposed coursework.

#### **Fiscal/Personnel Resources**

*Criterion 1030.60(a)(7) provides that the fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new degree program.*

Based on the proposed coursework, National-Louis University has identified the financial and personnel resources to offer the proposed coursework.

#### **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for*

*completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

The catalog from National-Louis University provides accurate information regarding the University's policies, admissions procedures, tuition, fees, and refund policies. Materials provided on the proposed coursework identify objectives, course requirements, and statements about accreditation and the limitations on transferability of earned credits to other institutions.

### **Accreditation/Licensure**

All courses have been accepted by the Illinois State Board of Education transcript evaluators for credit toward the Library Information Specialist endorsement for Illinois teaching certificates.

**Staff Conclusion.** The staff concludes that National-Louis University and its proposed activities meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010), and the Illinois Board of Higher Education Policies pertaining to assessment and accreditation for licensure.

**Robert Morris College**  
**401 South State Street**  
**Chicago, IL 60605**  
**President: Michael P. Violtt**

**Proposed Program Title:** Master of Management in the Chicago Region

*Projected Enrollments:* The College has projected fall enrollments in the proposed program will grow from 15 students in the first year to 45 students in the fifth year.

**Institutional Accreditation:** Robert Morris College is a member of the Higher Learning Commission of the North Central Association of Colleges and Schools.

**Background.** Robert Morris College is requesting authorization to grant the Master of Management at its campus in the Chicago Region. Robert Morris College was founded in 1965 as a private not-for-profit institution offering liberal arts and vocational programs in business and allied health professions. The College currently offers a number of associate degree programs, four bachelor's degree programs and two master's degree programs at its main campus in Chicago. The College is also authorized to grant selected associate, baccalaureate, and Master's degrees in the Central, North Suburban, South Metropolitan, and West Suburban Regions. The College had a fall 2007 enrollment of 4,824 students.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives of the degree program(s) must be consistent with what the degree program title imply(s).*

*Criterion 1030.60(a)(2) provides that the requested degree program(s) shall be congruent with the purpose, goals, objectives and mission of the institution.*

The mission of Robert Morris College is to provide applied education to underserved and underrepresented populations. The majority of Robert Morris College students are first-generation college students. The Master of Management degree is consistent with the College's emphasis on career-focused, professional education.

### **Curriculum/Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

#### **Admission**

Admission to the Master of Management degree program requires a bachelor's degree from an accredited college or university with a minimum grade point average of 3.25/4.0. Students with an undergraduate GPA below 3.25 will be considered for admission based on a defined formula that combines the cumulative grade point average and GMAT score. Additionally, the Admissions Committee will consider letters of recommendation and professional work experience. Applicants for whom English is a second language will be required to achieve a TOEFL score of 500 or higher.

#### **Curriculum**

The Master of Management degree requires 50 quarter credits and is intended to prepare students from diverse undergraduate backgrounds and functional areas of administration. The core curriculum requires completion of a minimum of 26 credits in the areas of accounting, ethics, research and statistics for management, leadership theory and practice, and management information systems. The curriculum also includes a capstone course. The program also requires a minimum of 16 credits in one area of management and 8 credits in electives.

#### **Assessment of Student Learning**

Robert Morris College has an identified plan to assess student learning throughout the program. There will be interaction with structural staff, written assignments, and examinations as part of the on-going process to encourage student educational development at the College.

#### **Program Assessment**

Robert Morris College has outlined a model of program assessment that is part of the ongoing strategic planning within the College. The assessment program supports outcomes derived from the College's mission by providing a basis for continuous quality improvement of student learning and college effectiveness. Formal feedback mechanisms are in place to ensure that the assessment program provides timely information to improve the curriculum, teaching and learning process, and services provided to students.

### **Facilities**

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials.*

Robert Morris College has documented the College's ability to adequately provide space, equipment, and instructional material to offer the proposed program. The College has library

resources that include video, CD-ROM, and standard reference books and periodicals. The college-wide learning resources collection currently exceeds 100,000 volumes, 600 periodical subscriptions, and 60 online databases. Interlibrary loan services are made available through the College's membership in the Illinois Computer Systems Organization (ILCSO) and the Consortium of Academic and Research Libraries in Illinois (CARLI).

### **Faculty and Staff**

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors, and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

Robert Morris College has identified standards for faculty and staff of the proposed program. Faculty teaching in the proposed program will have a minimum of a doctorate degree in the field of instruction.

### **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

Program requirements as outlined in the catalog accurately depict requirements, tuition, fees, and other policies of the College.

### **Fiscal/Personnel Resources**

*Criterion 1030.60(a)(7) provides that the fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new degree program.*

The College has indicated revenue for the proposed program will exceed expenditures within the second year of operations.

### **Licensure or Certification**

Neither specialized accreditation of the proposed program nor licensure of graduates is required.

**Staff Conclusion.** The staff concludes that Robert Morris College and its proposed program meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010), and the Illinois Board of Higher Education Policies pertaining to assessment and accreditation for licensure.



**The Chicago School of Professional Psychology**  
**325 North Wells Street**  
**Chicago, Illinois**  
**Chief Executive Officer: Michael Horowitz**

**Proposed Program Title:** Doctor of Philosophy (Ph.D.) in International Psychology

*Projected Enrollments:* The School has projected fall enrollments in the proposed program will grow from 15 students in the first year to 40 students in the fifth year and beyond.

**Proposed Program Title:** Doctor of Philosophy (Ph.D.) in Organizational Leadership

*Projected Enrollments:* The School has projected fall enrollments in the proposed program will grow from 10 students in the first year to 50 students by the fifth year.

**Institutional Accreditation:** The Chicago School of Professional Psychology (The Chicago School) is a member of the Higher Learning Commission of the North Central Association of Colleges and Schools.

**Background.** The Chicago School of Professional Psychology is seeking approval to offer the Doctor of Philosophy in International Psychology and the Doctor of Philosophy in Organizational Leadership in the Chicago Region. The Chicago School of Professional Psychology is a non-profit institution offering graduate degree programs in psychology and related behavioral and health sciences. The Institution was incorporated in 1979 and soon after received approval to operate and grant the Doctor of Psychology in Clinical Psychology from the Illinois Board of Higher Education. Since then, The Chicago School has received authorization to grant several additional graduate level degree programs. The fall 2007 enrollment was approximately 1,300.

### **Mission and Objectives**

*Criterion 1030.60(a)(1) provides that the objectives for the degree program must be consistent with what the degree program title(s) implies.*

*Criterion 1030.60(a)(2) provides that the requested degree program shall be congruent with the purpose, goals, objectives and mission of the institution.*

The proposed programs adhere to the mission of The Chicago School of Professional Psychology to provide “education for careers in psychology and related behavioral and health sciences.” The School’s vision is to strive “to be the school of choice in professional psychology and to realize its mission through innovation and quality.”

### **Curriculum/Assessment**

*Criterion 1030.60(a)(3) provides that the caliber and content of the curriculum shall assure that the stated degree objectives for which the program is offered will be achieved.*

### **Admission**

Applicants to The Chicago School’s Ph.D. in International Psychology or the Ph.D. in Organizational Leadership program must hold a Master’s degree from an accredited institution

and have at least five years of post-baccalaureate work experience and three years of management experience. Additionally, applicants will be judged on the following criteria: GPA from graduate school, a successful work history after completion of the Master's degree, an essay describing the applicant's professional goals related to the program, as well as a self-assessment of the challenges and resources needed for successful completion.

## Curricula

### **Doctor of Philosophy in International Psychology**

The program is described as “an innovative program with a curriculum designed to cultivate a psychologically focused world view with an emphasis on global events and international populations.” The program is offered in a blended format of both online and on-campus instruction intended for non-traditional students who are currently employed and who require scheduling flexibility. The program requires 60 credit hours of academic coursework including a dissertation and comprehensive examinations for graduation. Required courses include: History and Systems of Psychology, International Populations: A Cross-Cultural Perspective, International Psychology II: The Psychology of Political Systems, Diversity in Psychology I: The Social Psychology of Cultures, Diversity in Psychology II: Stereotyping Behavior, Attitudes, and Values, Underserved Populations: Multicultural Psychotherapy, Research Methods, Qualitative Research Methods, Mixed Methods Research, Proposal Development Seminar, and Dissertation Maintenance I, II, and III. Students can then choose one of two options. Additional courses are taken depending on the student's choice to focus on Clinical Psychology or Cross-Cultural Psychology.

### **Doctor of Philosophy in Organizational Leadership**

The program is designed to “develop leaders in organizations who are rooted in the research-based theory and practice of organizational leadership.” The program is offered in a blended format of both online and on-campus instruction as it is intended for non-traditional students who are currently employed and who require scheduling flexibility. The program requires 60 credit hours of academic coursework including a dissertation and comprehensive examinations for graduation. Courses include: Systems Theory, Personality and Life Span in the Workplace, Group and Team Leadership, Management Philosophy and Practice, Emerging Theories of Leadership, Organizational Diagnosis and Cultural Dynamics, Interpretative Statistics, Research Methods, Quantitative Research, Qualitative Research, Dissertation Development and Supervision I, II, and III, Ethical and Cultural Differences, Ethical and Cultural Considerations, Interpersonal Dynamics, Leadership Self-Development, Leadership Proficiency, Strategic Change Management, Competency Examination, and three courses from the following; Virtual and Global Leadership, Governance in Non-profit, Social Entrepreneurship, Public Policy Leadership, Supervising and Coaching Employees, and Team Interventions.

## Assessment of Student Learning Outcomes

The Chicago School has established policies for assessment of student learning outcomes. Core competencies are identified for each program. Courses are aligned with competencies that have outcomes that are measured in a variety of ways such as exams, advanced seminar end projects, and theses. Each student will complete an electronic portfolio documenting successful completion of the learning outcomes required for graduation from the program. Comprehensive exams and a dissertation demonstrating the acquisition of competencies are required for all doctoral program graduates.

## Program Assessment

The Chicago School has established policies for program assessment. An annual review is conducted according to the Institutional Effectiveness Plan. Program review is data-driven with measurable outcomes. Data on enrollment and retention, student perception course evaluation results, and key ratios for each department are gathered by the Office of Institutional Research. The Office of Placement and Training provides placement data and supervisor evaluations for program internships. The Office of Alumni Services gathers information on graduates. Individual programs collect information on effectiveness of student learning using rubrics and measures set for each program competency. All data are compiled to assist in a comprehensive review of the program. Department managers organize program review sessions that include the department chair and associate chair, lead faculty for each course, course sequence or campus, an admission representative, a student representative, a training liaison, the department manager, and the Vice President of Academic Affairs. A report is produced reflecting the interpretation of the data and is used to guide program development.

## Facilities (space, equipment, instructional materials)

*Criterion 1030.60(a)(4) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.*

The facilities at The Chicago School of Professional Psychology are sufficient to support the proposed programs. For online courses, the institution uses the ANGEL platform, which allows for online blackboard conversations, facilitates blended courses, and is used to create and manage electronic portfolios. The Chicago School library maintains a collection of over 10,000 physical items. The library is a full member of Online Computer Library Center's *WorldCat* system providing access to the collections of over 60,000 libraries in 96 countries and territories. In addition, The Chicago School library provides access to a virtual library with online APA-published books and online databases including 15 psychology-specific reference databases such as *PsycInfo*, *PsycArticles*, *PsycBooks*, *ERIC*, and *FirstSearch* services.

## Faculty and Staff

*Criterion 1030.60(a)(5) provides that the education, experience, and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.*

The Chicago School of Professional Psychology has policies in place to ensure academic professionals hired possess the training, credentials, and other related qualifications to provide instruction at the School. The School adheres to a faculty credential hiring requirement of a minimum of a doctoral degree for faculty in the programs and evidence of successful research for faculty guiding doctoral candidate dissertations.

## Fiscal and Personnel Resources

*Criterion 1030.60(a)(7) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.*

The Ph.D. in International Psychology and the Ph.D. in Organizational Leadership are consistent with existing programs offered at the School. The Chicago School of Professional

Psychology has submitted fiscal plans indicating tuition revenue will exceed operating expenditures in the second year of operations for the proposed degree programs.

### **Accreditation/Licensure**

Neither specialized accreditation of the proposed programs nor licensure of program graduates is required.

### **Program Information**

*Criterion 1030.60(a)(6) provides that the information which the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. Such information shall be available to prospective students prior to enrollment.*

The Chicago School of Professional Psychology catalog provides accurate information regarding the School's policies, admissions procedures, tuition, fees, and refund policies. The material provided on the proposed programs is in keeping with the other programs offered by the School. The materials identify objectives, course requirements, and statements on accreditation and limitations on transferability of earned credits to other institutions.

**Staff Conclusion.** The staff concludes that The Chicago School of Professional Psychology and the degree programs proposed in the above item meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement "The Private College Act" (110 ILCS 1005) and "The Academic Degree Act" (110 ILCS 1010) and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

The staff recommends adoption of the following resolutions:

*The Illinois Board of Higher Education hereby grants to National-Louis University Authorization to Operate in the Southern and Southwestern Regions subject to the institution's implementation and maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*

*The Illinois Board of Higher Education hereby grants to Robert Morris College Authorization to Grant the Master of Management in the Chicago Region subject to the institution's implementation and maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*

*The Illinois Board of Higher Education hereby grants to The Chicago School of Professional Psychology Authorization to Grant the Doctor of Philosophy in International Psychology and the Doctor of Philosophy in Organizational Leadership in the Chicago Region subject to the institution's implementation and maintenance of the conditions that were presented in its application and that form the basis upon which these authorizations are granted.*