

## IBHE/PBVS Website Requirements

Website(s) actives and accessible?
No references on website to Illinois State Board of Education (ISBE) oversight; all references to the state agency regarding oversight, student complaints, etc. must indicated Illinois Board of Higher Education (IBHE)
Website Includes active link to <b>Current</b> Academic Catalog
Website included current tuition rates and fees
Website lists all programs / courses of instruction offered and descriptions of each
Website includes link to the IBHE website and the IBHE mailing address is listed for students to register complaints about the school
Website includes the following statement: "(Institution name) is approved by the Division of Private Business and Vocational Schools of the Illinois Board of Higher Education." Also Includes U.S. Department of Education Status... Ensure if the school is not accredited posted in catalog and website. “[School Name] is not accredited by a US Department of Education recognized accrediting body.”
<b>Website Includes all of the following disclosure statements and data</b>
The number of students who were admitted in the program as of July 1 of that reporting period
The number of additional students who were admitted in the program during the next 12 months and classified in one of the following categories: new starts, re-enrollments, and transfers into the program from other programs at the school
The total number of students admitted in the program during the 12-month reporting period
The number of students enrolled in the program during the 12-month reporting period who: transferred out of the program and into another program at the school, completed or graduated from a program, withdrew from the school, and are still enrolled
The number of students enrolled in the program who were: placed in their field of study, placed in a related field, placed out of the field, not available for placement due to personal reasons, and not employed
The number of students who took a State licensing exam or professional certification exam, if any, during the reporting period, as well as the number who passed
The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period (pending reasonable efforts to obtain this information from graduates)
The average starting salary for all school graduates employed during the reporting period (pending reasonable efforts to obtain this information from graduates)