The first meeting of the Task Force on Campus Sexual Misconduct Climate Surveys was called to order at 1:30 p.m. via video conference as permitted by Public Act 101-0640 enacted June 12, 2020. The Chairperson and other IBHE staff members were present at the IBHE office.

The following Task Force members were present: Sophia Gehlhausen (Chair), Rep. Katie Stuart, Rep. Norine Hammond, Brenda Angulo, Madeline Behr, Natalie Bennett, Elizabeth Cook, Allison Decker, Megan Greeson, Jaleel Harris, Alison Hill, Patricia Hindo, Julia Howland, Jessica Magliocco, Jasmine Routon, Mindy Schneiderman, Radhika Sharma, Kathryn Statz, Nabilah Talib, Samir Tanna

The following Task Force members were absent: Senator Cristina Pacione-Zayas, Senator Jil Tracy, Jaya Kolisetty

Others present: Melissa Van (IBHE), Ashley Lewis (IBHE), Dr. Shawn Peoples, Kelly Grab, Sadya Khan, Nora Gallo

The meeting was recorded, and the recording has been posted on the IBHE website.

A. Call to Order/Introductions

• Call Meeting to Order by Sophia Gehlhausen

Chairperson Gehlhausen called the meeting order, explained the Open Meetings Act (OMA) protocol, and stated that the meeting would be recorded. She then reviewed the meeting agenda with Task Force members.

• Task Force Purpose, Ground Rules, and Introductions by Sophia Gehlhausen

Chairperson Gehlhausen reviewed the Task Force’s purpose which, according to Public Act 102-0325, is to “develop and recommend to the Board of Higher Education the base survey for distribution to higher education institutions and provide the Board of Higher Education with any related recommendations regarding the content, timing, and application of the base survey.”

Chairperson Gehlhausen shared eleven ground rules with members to facilitate the Task Force’s collaborative work. She asked for questions or comments about the ground rules. No Task Force members had questions or comments.

Task Force members introduced themselves by providing their name, where they work and their role, what unique voice or expertise they bring to the Task Force, and the last book, movie, or TV show they enjoyed.
B. Task Force Guiding Principles

- **Introduction of Suggested Guiding Principles for Task Force by Sophia Gehlhausen**

  Chairperson Gehlhausen introduced the following suggested Guiding Principles for the Task Force to consider:

  i. Suggested Principle 1: The purpose of the survey is to encourage institutional accountability for campus climates and maximize student retention and success.
  ii. Suggested Principle 2: The survey instructions will be clear, logical, and easy for the respondents to understand.
  iii. Suggested Principle 3: The survey will be reliable and produce statistically valid results.
  iv. Suggested Principle 4: The survey will be streamlined and avoid duplication to the extent possible to minimize respondent fatigue.

  Members provided feedback on each of the draft Guiding Principles using Jamboard. They were also given the opportunity to suggest additional Guiding Principles. Chairperson Gehlhausen informed the Task Force that she and her team at IBHE will review Task Force Members’ Jamboard responses and present updated Guiding Principles at the October 5, 2022 Task Force meeting.

C. Public Comment

- **Call for Public Comment by Chairperson Sophia Gehlhausen**

  No one signed up for public comment, but one question was received. The public question was: “How will this Task Force consider the new federal climate survey requirements?”

  Chairperson Sophia Gehlhausen responded that the federal survey was still under development (and may be for some time) which means this will not affect the Task Force in the short term. In the long term, the federal survey could affect the implementation of the recommended survey, but this Task Force will be meeting in the next few years and will act as new information becomes available.

- **Call for Comments from Task Force Members by Chairperson Sophia Gehlhausen**

  Megan Greeson asked about the types of institutions that are required to conduct the survey and whether there are any sample surveys available. Chairperson Gehlhausen answered and Alison Hill from the Illinois Attorney General’s office confirmed that all two-year and four-year public and private institutions of higher education were required to conduct an annual sexual misconduct climate survey.

D. Next Steps
Presentation of Next Steps by Chairperson Gehlhausen

Task Force members will need to complete OMA Training. Instructions will come in the next few weeks, but members should plan to complete the training by the next meeting.

The Task Force is scheduled for five more meetings through February 2023, including: October 5th, 2022; November 2nd, 2022; December 7, 2022; January 11, 2023; February 8, 2023. Each meeting is scheduled to take place from 1:30 p.m. to 3:00 p.m. via videoconference. This could change if we need more time at any particular meeting, but Task Force members would be notified in advance.

The next meeting will include grounding of the work in what has been done nationally, in other states, and in Illinois; review of survey examples; and discussing working group assignments.

Task Force members will have the option to join one (or both) of two working groups: one focused on survey content and the other on developing an implementation plan and incentives to improve response rates. A link to a form to sign up for the working groups was shared in the chat and will be emailed to the group.

The working groups will share the outcomes of their work with the full Task Force which will vote to finalize the base survey content and implementation recommendations.