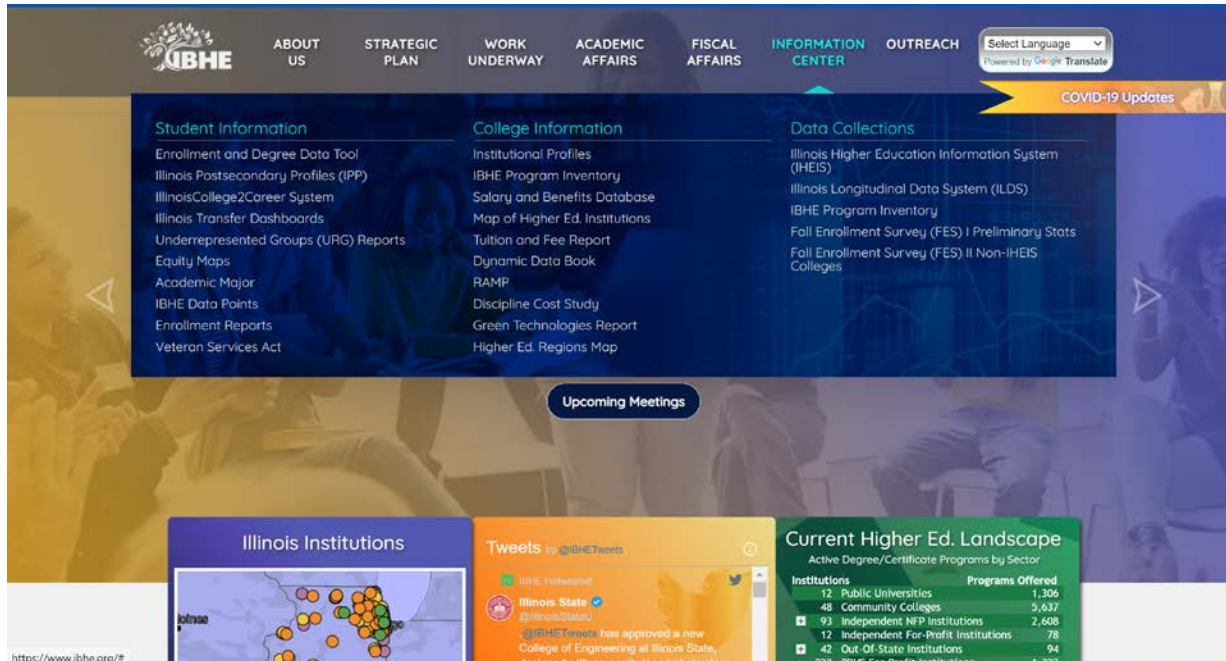


Enrollment & Degrees Data Tool User Guide

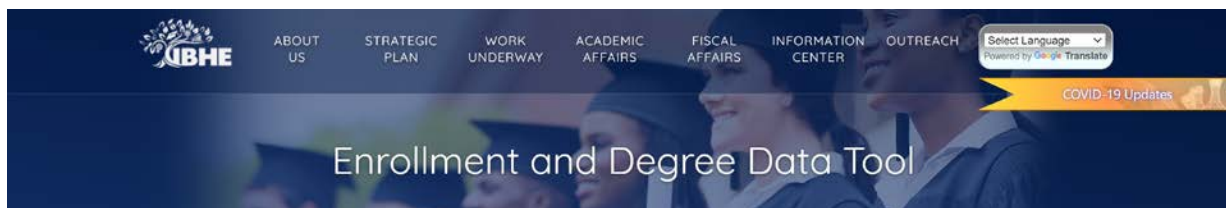
IBHE.org

-Hover the mouse icon over the Information Center tab

-Click on Enrollment & Degree Data Tool (EDDT) link located in the Student Information section



The screenshot below is the landing page for the EDDT.



Welcome to IBHE's Enrollment and Degree Data Tool.

The database is searchable by completing as many fields as needed. A table resulting from each search can be as small or extensive, depending on the fields selected. The result can be exported into Microsoft Excel, Text (Tab delimited) (*.txt) or Comma Separated Value (*.csv) by clicking the **Export** button.

The database contains a variety of information, including types of institutions (sectors) and institution names, degree levels, fall enrollments and degrees awarded by fiscal year going, race and gender, and fields of study going all the way back to 1996. The application also enables the result that can be grouped by year(default), sector, institution name, degree levels, and field of study by selecting check boxes. In addition, a table resulting from each search can be seen as Number or Percentage by choosing the **Results** option buttons.

[Start your search here](#) [Information Log](#)

If you have any questions about a search or the database, contact the Board of Higher Education at info@ibhe.org.

Starting with the 2017 enrollment and completions data, IBHE transitioned to populating the enrollment and degrees system with student-level information it collected through its component of the Illinois Longitudinal Data System. Because this process was entirely new, IBHE has allowed many of the schools to resubmit their enrollment and graduation files when data quality issues are identified. This has led to slight delays in updating some of the information.

NOTE: IBHE Fall Enrollments and Awards conferred database's CIP Codes were updated from IPEDS CIP2000 CIP Codes to CIP2010 CIP Codes. If you would like to see more information about CIP2010 CIP Code list, resources, and crosswalk, please visit [IPEDS CIP User Site](#).

The Information Log button will show you a list of data updates that have been implemented in the EDDT.

The screenshot shows the 'Information Log' window with the following table:

Log Date	Topic	Notes
03/11/2022	Renaming	"IBHE Enrollments & Degrees System" renamed "Enrollment and Degree Data Tool"
01/28/2022	2021 Completions Added	2021 Completions were released to production from the (ICCB), (IBHE IHEIS), and (IPEDS) collections.
09/09/2021	Fall Enrollment 2020 Added	Moved to production from IHEIS data collection, ICCB, and FES II.
09/09/2021	Rasmussen College (MN)	Corrected 2019 Fall Enrollment counts. Per school re-entry.
06/07/2021	Rasmussen College (MN)	2018, 2019, and 2020 Completion counts for Rasmussen College (MN) were updated to reflect collections from IPEDS only.
06/07/2021	2020 Completions Added	2020 Completions were released to production from the (ICCB), (IBHE IHEIS), and (IPEDS) collections.
08/12/2020	Fall Enrollment 2019 Added	Moved to production from IHEIS data collection and FES II.
06/25/2020	2018 Completions Updated	2018 completions were updated to reflect some backfilling that occurred as a result of another project. Logos Evangelical Seminary and the Chicago Institute for Psychoanalysis are in the process of updating some of their records and that information will be added in July of 2020.
05/15/2020	About ICCB Completions Reported	It should be noted that the ICCB completions reported by IBHE are limited to the individual's highest three degrees/certificates in the given fiscal year. This varies slightly from what is presented in ICCB's public reporting, which involves a duplicated count and includes an individual's completions across all degree/certificate levels. Because of these variances, differences may exist between the completions reported for the community colleges between IBHE Enrollment and Degree system and ICCB's public report tools.
05/06/2020	2016 IPEDS Completions (Correction)	Because of an ownership change in October of 2019, the institution name of [Madison Media Institute - Rockford Career College] was modified to [Stautzenberger College-Rockford Career College].

Up to the last (10) updates are shown!

NOTE: IBHE Fall Enrollments and Awards conferred database's CIP Codes were updated from IPEDS CIP2000 CIP Codes to CIP2010 CIP Codes. If you would like to see more information about CIP2010 CIP Code list, resources, and crosswalk, please visit [IPEDS CIP User Site](#).

The Start Your Search Here button will take you to the EDDT criteria page.

The screenshot shows the header of the 'Enrollment and Degree Data Tool' website. It includes the IBHE logo, navigation links (ABOUT US, STRATEGIC PLAN, WORK UNDERWAY, ACADEMIC AFFAIRS, FISCAL AFFAIRS, INFORMATION CENTER, OUTREACH), a language selection dropdown, and a 'COVID-19 Updates' button.

The screenshot shows the search criteria page with the following sections:

- Search / Information Log** (Buttons)
- Survey**:
 - Fall Enrollment
 - Degrees Conferred
 - Survey Year**: AY 2020-21, AY 2019-20, AY 2018-19, AY 2017-18, AY 2016-17, AY 2015-16
- Degree Levels**:
 - Degree Levels
 - All Degree and Certificate Groups
 - Pre-Baccalaureate Awards/Degrees [1, 2, 3, 4]
 - Post-Baccalaureate Awards/Degrees [6, 7, 8, 17, 18, 19]
 - Less Than One-Year Certificate [1]
 - 1-2 Year Certificate [2]
 - Associate [3]
- Race / Gender**:
 - Race
 - Gender
 - All Race/Ethnicity
 - African-American, Black
- Institution Sector**:
 - Institution Sector
 - All Sectors and Institutions
- Institution Name**:
 - Institution Name
 - [No Preference]
 - A.T.Still University
 - Adler University
 - Ambria College of Nursing
 - American Academy of Art
 - American InterContinental University
- Classification of Instructional Programs (CIP)**:
 - Classification of Instructional Programs (CIP)
 - Field of Study (2-Digit)
 - [No Preference]
 - Programs (6-Digit)
 - [No Preference]
- Results**:
 - Numbers
 - Percentages

The data contained in the EDDT can be parsed by the following parameters to customize your data search:

Survey-Fall Enrollment Data or Degrees Conferred Data

Survey Year-Allows you to look at a specific academic year (AY), or view trend data by selecting multiple AY's

Degree Levels-Undergraduate Certificates, Bachelors, and Graduate levels are available

Race/Gender-

Institution Sector-Public 4 Year, Community College, Not-For-Profit, and For-Profit grouping

Institution-You can choose individual institution

Classification of Instructional Programs (CIP)-Allows you to choose a general classification (2-digit CIP), or specific program (6-digit CIP)

Results-Numbers or Percentages-Choose the desired format of your search results.

As a sample query, lets look at the number of all bachelor degree level, education program (2-digit CIP-13.xxxx) enrollments from AY 2018-2019 through AY 2020-2021 at all public universities.

The screenshot shows the IBHE search interface. At the top, there is a navigation menu with links: ABOUT US, STRATEGIC PLAN, WORK UNDERWAY, ACADEMIC AFFAIRS, FISCAL AFFAIRS, INFORMATION CENTER, and OUTREACH. A language selection dropdown is set to 'Select Language' and is powered by Google Translate. A 'COVID-19 Updates' banner is visible on the right. Below the navigation is a search bar with 'Search' and 'Information Log' buttons. The search filters are organized into several sections:

- Survey:** Radio buttons for 'Fall Enrollment' (selected) and 'Degrees Conferred'.
- Survey Year:** A list of academic years from AY 2020-21 to AY 2015-16, with AY 2018-19 and AY 2020-21 highlighted.
- Degree Levels:** A list of degree levels: Post-Baccalaureate Awards/Degrees [6, 7, 8, 17, 18, 19], Less Than One-Year Certificate [1], 1-2 Year Certificate [2], Associate [3], 2-4 Year Certificate [4], and Bachelor [5].
- Race / Gender:** Radio buttons for 'Race' (selected), 'Gender', 'Race/Gender', and 'No Race/Gender'. A dropdown menu for 'All Race/Ethnicity' is open, showing options: African-American, Black; American Indian, Alaska Native; Asian; Hispanic; and Native Hawaiian, Other Pacific Islander.
- Institution Sector:** A dropdown menu set to 'All Public Institutions'.
- Institution Name:** A dropdown menu set to '[No Preference]', with a list of institutions including Black Hawk College, Carl Sandburg College, CCC - Harold Washington College, CCC - Harry S. Truman College, and CCC - Kennedy-Kimo College.
- Classification of Instructional Programs (CIP):** A dropdown menu set to '[No Preference]'.
- Field of Study (2-Digit):** A dropdown menu set to '[No Preference]'.
- Programs (6-Digit):** A dropdown menu set to '[No Preference]'.
- Results:** Radio buttons for 'Numbers' (selected) and 'Percentages'.

To select multiple AY's, hold the shift key and click the beginning AY and ending AY of your desired range.

You must click the check box next to the criteria header to include those specific parameters in your search results. The example search was not program specific, so the 6-Digit CIP was not selected.

The screenshot shows the search interface with the following filters selected:

- Survey:** Fall Enrollment
- Survey Year:** AY 2020-21
- Degree Levels:** Bachelor [5]
- Race / Gender:** Race, All Races/Ethnicity
- Institution Sector:** All Public Institutions
- Field of Study (2-Digit):** Education [13]
- Results:** Numbers

Once you have your search parameters selected, click Search at the top of the page.

The results of the search criteria will automatically be displayed.

New Search

Selected Search Options:

- Survey: Fall Enrollment (2020,2019,2018)
- Field of Study/Programs: Education [13]
- Group by: Year.Sector.Deg.Level.CIP Code
- Institution Sector: All Public Institutions
- Degree Level: Bachelor [5]
- Result: Numbers

12 row(s) returned from the query.

Microsoft Excel **Export**

Year	Sector	Deg Level	CIP Code	Education	Afr-Amet. Black	Amer Ind. AK Native	Asian	Hispanic	Native Hawaii, Other Pacific	White	2+ races	Non-res Alien	Unknown	Total	
2018	1	5	13	Education	542	17	236	1,091		9	5,180	215	31	69	7,390
2018	1	5		Bachelor Total	542	17	236	1,091		9	5,180	215	31	69	7,390
2018	1			Public Uni. Total	542	17	236	1,091		9	5,180	215	31	69	7,390
2018	1			2018 Year Total	542	17	236	1,091		9	5,180	215	31	69	7,390
2019	1	5	13	Education	696	17	245	1,297		10	5,143	183	30	115	7,736
2019	1	5		Bachelor Total	696	17	245	1,297		10	5,143	183	30	115	7,736
2019	1			Public Uni. Total	696	17	245	1,297		10	5,143	183	30	115	7,736
2019	1			2019 Year Total	696	17	245	1,297		10	5,143	183	30	115	7,736
2020	1	5	13	Education	679	11	267	1,522		5	5,352	224	37	100	8,197
2020	1	5		Bachelor Total	679	11	267	1,522		5	5,352	224	37	100	8,197
2020	1			Public Uni. Total	679	11	267	1,522		5	5,352	224	37	100	8,197
2020	1			2020 Year Total	679	11	267	1,522		5	5,352	224	37	100	8,197

If you did not include all the desired search criteria, click New Search. You will be taken back to the previous screen to create the correct search criteria.

Once you have all the desired search criteria included and would like to have the data in an excel, csv, or text file, click the drop-down menu, select the desired format, then click Export.



ABOUT US

STRATEGIC PLAN

WORK UNDERWAY

ACADEMIC AFFAIRS

FISCAL AFFAIRS

INFORMATION CENTER

OUTREACH

Select Language
Powered by Google Translate

COVID-19 Updates

New Search

Selected Search Options:

Survey: Fall Enrollment (2020,2019,2018) Institution Sector: All Public Institutions
 Field of Study/Programs: Education [13] Degree Level: Bachelor [5]
 Group by: Year,Sector,Deg Level,CIP Code Result: Numbers

12 row(s) returned from the query.

Microsoft Excel

Export

Microsoft Excel				Export										
Microsoft Excel				Afr-Amer, Black	Amer Ind, AK Native	Asian	Hispanic	Native Hawaii, Other Pacific	White	2+ races	Non-res Alien	Unknown	Total	
2018	1	5	13	Education	542	17	236	1,091	9	5,180	215	31	69	7,390
2018	1	5		Bachelor Total	542	17	236	1,091	9	5,180	215	31	69	7,390
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2020	1			Public Uni. Total	679	11	267	1,522	5	5,352	224	37	100	8,197
2020				2020 Year Total	679	11	267	1,522	5	5,352	224	37	100	8,197

The resulting file download will allow you to manipulate the data and present it in a more meaningful manner to your intended audience.