



Job Posting for Assistant Director of Data and Accountability Systems

IBHE has been supporting higher education in Illinois for more than 50 years. We are a dedicated team of professionals, overseen by a Board appointed by the Governor, who are working for a strong, equitable higher education system, which we believe is essential for the state to thrive. We work with leaders in colleges, universities, state and federal government agencies, governors, legislators, and other entities to strategically further this mission.

In its strategic plan, [*A Thriving Illinois: Higher Education Paths to Equity, Sustainability, and Growth*](#), IBHE has identified three goals and 25 strategies to help achieve its vision of a higher education ecosystem that ensures individuals, families, and communities across the state thrive.

- **Equity** - Close equity gaps for students who have been left behind.
- **Sustainability** - Build a stronger financial future for individuals and institutions.
- **Growth** - Increase talent and innovation that drives economic growth.

IBHE is seeking an **Assistant Director of Data and Accountability Systems** to provide expertise as the Board implements its strategic plan, builds out an accountability system, and makes better use of its longitudinal data system.

Primary Responsibilities

Joining the Information Management and Research team, this position is responsible for helping build and support IBHE's accountability system, data-informed decision making, and actionable analysis and recommendations.

Major Duties and Responsibilities:

- Supports the development of a new higher education accountability system that reinforces and measures progress toward Equity, Sustainability, and Growth, as outlined in *A Thriving Illinois*.
- Develops and conducts analysis using new data from the public universities' adoption of the Common App.
- Conducts equity-centered analysis on application, enrollment, persistence, and completion of students.
- Builds and communicates data insights to decision-makers and other stakeholders through a variety of data visualization, reports, presentations, and other information tools.

The ideal candidate:

- is passionate about public service and education
- is a doer, a good communicator, and intellectually curious
- is committed to continuous learning and growing
- is a supportive colleague, reinforcing a strong team-focused culture

Education and Experience:

- Bachelor's degree in one of the social sciences, education, math, statistics, or an IT-related field. Master's preferred.
- Minimum of one year of combined experience (including internships) as an analyst, report developer, data modeler, or other data analysis related role.
- Experience in the design, development, and implementation of streamlined or automated reporting solutions a plus.
- Experience (including internships) using one or more common analytical (R, SAS, SPSS, Stata), querying (SQL), and/or visualization (Tableau, Power BI) tools

Knowledge, Skills and Abilities:

- Commitment to public service and passion for education
- Ability to conceptualize and bring a project to fruition
- Strong problem-solving and troubleshooting skills
- Strong oral and written communications and the ability to present data and analysis to non-technical and non-research staff
- Demonstrated ability to work with a variety of stakeholders in colleges and universities, state agencies, among others
- Excellent interpersonal skills, with a strong focus on collaboration and teamwork

Work Location:

Work locations are Chicago, IL with a fully remote schedule and Springfield, IL, with a hybrid work schedule. Those located in other areas of Illinois will also be considered. Occasional travel within Illinois is expected, as required by the work.

Salary and Benefits:

Salary is commensurate with experience within the range of \$55,000 - \$75,000. We offer the state's competitive employee benefits package.

To Apply:

For full consideration, submit (1) letter describing your interest in the role and how you meet the qualifications, (2) resume, and (3) at least three professional references including names, professional titles, and current emails and phone numbers.

Interviews will begin immediately and will be conducted virtually. Please submit your materials by e-mail to:

IBHE Human Resources

humanresources@ibhe.org

We are committed to a diverse and inclusive workforce by ensuring all our staff work in an environment of openness and acceptance. We strive to foster a community where people of all backgrounds, identities, and perspectives can feel secure and welcome. We also value the well-being of each of our employees and are dedicated to creating a healthy place to work, learn and live. As an Equal Opportunity Employer, we strongly encourage veterans, individuals with disabilities, women, and minorities to apply.

IBHE is an equal opportunity employer committed to a diverse workforce. In compliance with the Americans with Disabilities Act and the Illinois Human Rights Act, state agencies must ensure that the employment process is accessible to persons with disabilities. Specifically, these laws require that the state provide reasonable accommodations upon request by individuals participating in all steps of the employment process. This includes the State of Illinois interview process.